



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
CAMPBELL, CALIFORNIA
June 15, 2017**

MEMBERS PRESENT

James Crawford, President, Campbell Union School District
Mark Allgire, Treasurer, Santa Clara Unified School District
Barbara Coats, Secretary, Santa Clara County Office of Education

MEMBERS ABSENT

Nelly Yang, Vice President, Evergreen School District
Phuong Le, Member at Large, Berryessa Union School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

F.2. Review of Board Agenda Items

Mr. Matt Gowan said Mr. Jeff Johnston, Director of Risk Control Services at Bickmore, will attend the Board meeting to explain the Liability and Property Safety Inspection process.

Mr. Gowan said he will review the insurance renewal items and the budget with the Board. Mr. Gowan stated he will explain the reason for the increase in the CSAC EIA Liability premium. Mr. Gowan noted that CSAC EIA uses a 7 year loss history in determining premium and the JPA has a high loss ratio for those 7 years.

Ms. Barbara Coats arrived at 9:29 a.m.

A. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Mark Allgire

SECOND: Barbara Coats

MOTION CARRIED

AYES: 3

NOES: 0

ABSTAIN: 0

ABSENT: 2

AYES: Crawford, Allgire, Coats

NAYS: None

ABSENT: Yang, Le



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D. PUBLIC COMMENT

There were no comments from the public.

E. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – May 4, 2017

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Mark Allgire **SECOND:** Barbara Coats **MOTION CARRIED**
AYES: 3 **NOES: 0** **ABSTAIN: 0** **ABSENT: 2**

AYES: Crawford, Allgire, Coats
NAYS: None
ABSENT: Yang, Le

F. GENERAL ADMINISTRATION

1. Executive Committee Meeting Dates for Fiscal Year 2017 – 2018

Mr. Gowan stated that the Executive Committee needs to schedule meeting dates for fiscal year 2017-2018. The Executive Committee reviewed the following meeting dates prepared by staff:

-) October 5, 2017
-) December 7, 2017
-) March 8, 2018
-) May 3, 2018
-) June 14, 2018

A motion was made to adopt the schedule of meeting dates as presented.

MOTION: Mark Allgire **SECOND:** Barbara Coats **MOTION CARRIED**
AYES: 3 **NOES: 0** **ABSTAIN: 0** **ABSENT: 2**

AYES: Crawford, Allgire, Coats
NAYS: None
ABSENT: Yang, Le

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 9:35 a.m.



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Reviewed and Approved by: Barbara J. Costo

Date: December 7, 2017