



Agenda Item E.1.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the Consent Calendar and pull any item that needs discussion. Otherwise, the Executive Committee should adopt the Consent Calendar as presented.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar item as presented.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for adoption by the Executive Committee. The Executive Committee may accept the Consent Calendar as posted, or pull any item for discussion.

- 1. Executive Committee Meeting Minutes – June 18, 2015**
- 2. Executive Committee Teleconference Minutes-November 4, 2015**
- 3. Engagement Letter for SBASIA Actuarial Study as of 12/31/15**

ATTACHMENTS: Executive Committee Meeting Minutes – June 18, 2015
Executive Committee Teleconference Minutes – November 4, 2015
Engagement Letter for SBASIA Actuarial Study as of 12/31/15



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE TELECONFERENCE MINUTES
November 4, 2015**

Mr. West spoke with Rick Navarro at Evergreen School District who confirmed the burst pipe on the water heater was due to wear and tear. Mr. West confirmed that all invoices have been reviewed. Ms. Phuong Le questioned why the statement received from McLarens showed a loss amount of \$175,383 vs. the \$180,161.38 that is being requested. Ms. Joan Crossley stated the McLarens statement included depreciation because the insurance doesn't pay full replacement cost until all repairs have been made. Now that all the repairs have been made, the deprecation no longer applies.

A motion was made to approve the settlement authority request in the amount of \$180,161.38 for Evergreen School District.

MOTION: Barbara Coats SECOND: Phuong Le MOTION CARRIED

AYES: 4 NOES: 0 ABSTAIN: 0 ABSENT: 1

AYES: Crawford, Allgire, Coats, Le

NAYS: None

ABSENT: Yang

F. COMMENTS FOR THE GOOD OF THE ORDER

None

ADJOURNMENT

The meeting was adjourned at 11:12 a.m.



Agenda Item F.1.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Executive Committee will hold a Closed Session to discuss the following claims:

1. Does vs. Santa Clara County Office of Education
2. Perrizo vs. Santa Clara County Office of Education
3. McElroy vs. Santa Clara County Office of Education
4. Negrillo vs. Santa Clara Unified School District
5. Milne vs. Berryessa Union School District

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time as the subject matter is confidential.

FISCAL IMPACT: To be determined

ATTACHMENTS: None



Agenda Item G.1.

JPA WEBSITE

ACTION ITEM

ISSUE: The Executive Committee should decide whether to hire a vendor to design a new website for the JPA.

RECOMMENDATION: The Program Administrator recommends hiring a vendor.

FISCAL IMPACT: To be determined. One quote was obtained at cost of \$11,524.

BACKGROUND: Alliant Insurance created and maintains the JPA website. The software used, Microsoft FrontPage, is out of date and no longer supported by Microsoft. It is not compatible with Microsoft Windows 7; therefore staff no longer has the ability to maintain or make changes to the website. Staff received a positive recommendation for the vendor who created the website for San Mateo County Schools Insurance Group. Staff obtained a quote from that vendor, MC2 Design Group.

ATTACHMENTS: Website Design Quote from MC2 Design Group



Agenda Item G.2.

REVIEW OF BOARD AGENDA ITEMS

ACTION ITEM

ISSUE: The Executive Committee should make recommendations to the Board of Directors for those items on their agenda that require action.

RECOMMENDATION: None.

FISCAL IMPACT: Various. See the Board of Directors December 3, 2015 agenda.

BACKGROUND: The Board of Directors should take action on the following items:

Audited Financial Report as of June 30, 2015

ATTACHMENTS: None