



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
CAMPBELL, CALIFORNIA
June 18, 2015**

MEMBERS PRESENT

James Crawford, President, Campbell Union School District
Phuong Le, Treasurer, Berryessa Union School District
Barbara Coats, Secretary, Santa Clara County Office of Education
Mark Allgire, Member at Large, Santa Clara Unified School District

MEMBERS ABSENT

Nelly Yang, Vice President, Evergreen School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services
Mark Davis, Davis & Young

A. CALL TO ORDER

The meeting was called to order at 9:09 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Mark Allgire	SECOND: Barbara Coats	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
	ABSTAIN: 0	

AYES: Crawford, Le, Coats, Allgire
NAYS: None
ABSENT: Yang

D. PUBLIC COMMENT

There were no comments from the public.

E. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – May 7, 2015

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Mark Allgire	SECOND: Barbara Coats	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
	ABSTAIN: 0	



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AYES: Crawford, Le, Coats, Allgire
NAYS: None
ABSENT: Yang

H. FINANCIAL

1. Authorization to Accept Check (Luyau) from the District Attorney's Office for Santa Clara Unified School District

Mr. James Crawford said the Santa Clara County District Attorney required Jim Luyau to pay \$79,000 to South Bay Area Schools Insurance Authority as part of a settlement. Since the JPA was not harmed by Mr. Luyau, the JPA will accept the check on behalf of Santa Clara Unified School District who was harmed. The JPA accountant will deposit the check and then issue a check payable to Santa Clara Unified School District in the amount of \$79,000.

A motion was made to authorize the JPA to accept the check from the District Attorney's Office on behalf of Santa Clara Unified School District.

MOTION: Phuong Le **SECOND:** Barbara Coats **MOTION CARRIED**
AYES: 3 **NOES:** 0 **ABSTAIN:** 1 **ABSENT:** 1

AYES: Crawford, Le, Coats
NAYS: None
ABSENT: Yang
ABSTAIN: Allgire

F. GENERAL ADMINISTRATION

1. Executive Committee Meeting Dates for Fiscal Year 2015 – 2016

Mr. Matt Gowan stated that the Executive Committee needs to schedule meeting dates for fiscal year 2015-2016. The Executive Committee reviewed the following meeting dates prepared by staff:

- October 8, 2015
- December 3, 2015
- March 3, 2016
- May 5, 2016
- June 16, 2016

A motion was made to adopt the schedule of meeting dates as presented.

MOTION: Mark Allgire **SECOND:** Phuong Le **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1



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AYES: Crawford, Le, Coats, Allgire

NAYS: None

ABSENT: Yang

2. Review of Board Agenda Items

Mr. Gowan said he will explain to the Board that the JPA will be attaching to SELF (Schools Excess Liability Fund) at \$5 million limit for Excess Liability coverage. SELF has exclusion for trampolines. SELF previously excluded leased watercraft such as charter boats or ferry trips, but SELF is amending their Memorandum of Coverage to cover leased watercraft effective July 1, 2015. Mr. Gowan said the Board will also need to adopt a resolution to join SELF.

Mr. Gowan said the majority of the Board agenda is approving the budget and insurance renewals. Mr. Gowan said he will go through the budget and review the insurance items with the Board. Mr. Gowan noted the Liability market is hardening, but the Property market is softening.

F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

- 1. Does 1-4 vs. Evergreen School District**
- 2. Does 1-2 vs. Santa Clara County Office of Education**

Mr. Mark Davis of Davis & Young arrived at 9:30 a.m.
The Executive Committee went into closed session at 9:32 a.m.

G. PRESIDENT'S REPORT ON ACTION FROM CLOSED SESSION

The Executive Committee returned from closed session at 9:59 a.m. Mr. James Crawford reported that the closed session items were discussed and appropriate actions were taken.

J. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 10:00 a.m.

Reviewed and Approved by: Baker J. Coats
Date: 3/3/16