



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE
MEETING AGENDA**

LOCATION: Campbell Union School District
155 N. Third Street
Campbell, CA 95008

DATE/TIME: December 7, 2017
9:00 A.M.

A - Action
I - Information

1 - Included
2 - Hand Out
3 - Separate
4 - Verbal

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting are requested to contact Joan Crossley at Alliant Insurance Services, Inc. at (916) 643-2708.

Documents and material relating to an open session agenda item that are provided to the SBASIA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard St, Suite 460, Sacramento, CA 95815.

Page

- A. CALL TO ORDER**
- B. ROLL CALL** A 4
- C. APPROVAL OF AGENDA** A 1
- D. PUBLIC COMMENT**
This time is reserved for members of the public to address the Executive Committee on matters of the SBASIA Executive Committee business.
- E. CONSENT CALENDAR** A 1
 - 1* **1. Executive Committee Minutes – June 15, 2017**
 - 2-3* **2. Engagement Letter for SBASIA Actuarial Study as of 12/31/17**
 - 4-5*
- F. CLAIMS**
 - 6* **1. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95** A 4
 - 1. Jane Doe vs. Mountain View-Los Altos Union High School District**
 - 7-25* **2. SETTLEMENT AUTHORITY REQUEST FOR SANTA CLARA UNIFIED SCHOOL DISTRICT** A 4
On August 14, 2017, a water supply line failed and caused flooding at George Mayne Elementary School.



G. GENERAL ADMINISTRATION

- | | | | |
|----|--|----------|----------|
| 26 | 1. Property Appraisal
<i>Staff and the Executive Committee will discuss when to schedule the next property appraisal.</i> | I | 1 |
| 27 | 2. Selection of Auditor for Fiscal Year Ending June 30, 2018
<i>The Executive Committee will discuss whether to renew the contract with James Marta & Company.</i> | A | 1 |
| 28 | 3. Review of Board Agenda Items
<i>Staff will review the Board agenda items with the Executive Committee.</i> | A | 3 |

H. COMMENTS FOR THE GOOD OF THE ORDER

ADJOURNMENT

NEXT MEETING

The next Executive Committee Meeting is set for March 8, 2018 at 9:30 a.m. The Location will be at Campbell Union School District, 155 N. Third Street, Campbell, CA 95008



Agenda Item E.1.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the Consent Calendar and pull any item that needs discussion. Otherwise, the Executive Committee should adopt the Consent Calendar as presented.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar item as presented.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for adoption by the Executive Committee. The Executive Committee may accept the Consent Calendar as posted, or pull any item for discussion.

- 1. Executive Committee Minutes – June 15, 2017**
- 2. Engagement Letter for SBASIA Actuarial Study as of 12/31/17**

ATTACHMENTS: Executive Committee Minutes – June 15, 2017
Engagement Letter for SBASIA Actuarial Study as of 12/31/17



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
CAMPBELL, CALIFORNIA
June 15, 2017**

MEMBERS PRESENT

James Crawford, President, Campbell Union School District
Mark Allgire, Treasurer, Santa Clara Unified School District
Barbara Coats, Secretary, Santa Clara County Office of Education

MEMBERS ABSENT

Nelly Yang, Vice President, Evergreen School District
Phuong Le, Member at Large, Berryessa Union School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

F.2. Review of Board Agenda Items

Mr. Matt Gowan said Mr. Jeff Johnston, Director of Risk Control Services at Bickmore, will attend the Board meeting to explain the Liability and Property Safety Inspection process.

Mr. Gowan said he will review the insurance renewal items and the budget with the Board. Mr. Gowan stated he will explain the reason for the increase in the CSAC EIA Liability premium. Mr. Gowan noted that CSAC EIA uses a 7 year loss history in determining premium and the JPA has a high loss ratio for those 7 years.

Ms. Barbara Coats arrived at 9:29 a.m.

A. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Mark Allgire	SECOND: Barbara Coats	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
	ABSTAIN: 0	

AYES: Crawford, Allgire, Coats
NAYS: None
ABSENT: Yang, Le



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
CAMPBELL, CALIFORNIA
June 15, 2017**

D. PUBLIC COMMENT

There were no comments from the public.

E. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – May 4, 2017

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Mark Allgire **SECOND:** Barbara Coats **MOTION CARRIED**
AYES: 3 **NOES: 0** **ABSTAIN: 0** **ABSENT: 2**

AYES: Crawford, Allgire, Coats
NAYS: None
ABSENT: Yang, Le

F. GENERAL ADMINISTRATION

1. Executive Committee Meeting Dates for Fiscal Year 2017 – 2018

Mr. Gowan stated that the Executive Committee needs to schedule meeting dates for fiscal year 2017-2018. The Executive Committee reviewed the following meeting dates prepared by staff:

-) October 5, 2017
-) December 7, 2017
-) March 8, 2018
-) May 3, 2018
-) June 14, 2018

A motion was made to adopt the schedule of meeting dates as presented.

MOTION: Mark Allgire **SECOND:** Barbara Coats **MOTION CARRIED**
AYES: 3 **NOES: 0** **ABSTAIN: 0** **ABSENT: 2**

AYES: Crawford, Allgire, Coats
NAYS: None
ABSENT: Yang, Le

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 9:35 a.m.



October 4, 2017

Ms. Joan Crossley
Account Manager
South Bay Area Schools Insurance Authority
c/o Alliant Insurance Services
2180 Harvard St Suite 460
Sacramento, CA 95815

RE: Actuarial Services Engagement Letter – South Bay Area Schools Insurance Authority
Actuarial Study 2017

Dear Ms. Crossley:

Thank you for the opportunity to provide actuarial services to the South Bay Area Schools Insurance Authority (SBASIA). The SBASIA is seeking professional actuarial advice with regard to its self-insured property and liability program. The following is a brief outline of our understanding of the scope of work to be performed and our fees.

We understand that the objective of the study is to provide estimated program reserves and expected costs for the program. Our report will include the following information:

- Estimate of the program's expected required loss reserves as of June 30, 2018 and June 30, 2019.
- Allocation of the estimated "expected" loss reserves as of June 30, 2018 and June 30, 2019, into short-term liability and long-term liability.
- Estimate of the program's required loss reserves as of June 30, 2018 and June 30, 2019, at a 70%, 80%, and 90% confidence level.
- Loss and claim count projection for the SBASIA's property and liability program losses expected to be incurred in fiscal years 7/1/18-19 and 7/1/19-20.
- Loss and claim count projection for the SBASIA's property and liability losses expected to be incurred in fiscal years 7/1/18-19 and 7/1/19-20 at the 70%, 80%, and 90% confidence level.
- Estimate the SBASIA's property and liability losses expected to be paid in fiscal years 7/1/18-19 and 7/1/19-20.

SBASIA

Ms. Joan Crossley

Page 2

- Written report documenting results of the analyses and providing other significant information such as loss rates, frequency and severity trends, etc. As long as the data is provided to us on a timely basis, the final written report will be completed by November 10, 2017.

We will include sufficient documentation, details, and descriptions to enable the SBSIA to evaluate the actuarial methodology, indexes, and mathematical approaches we use to estimate claims costs. All exhibits in our reports are footnoted to enable our clients to trace calculations back to the original source. In addition, at the end of our text we include a glossary of actuarial terms. We present an executive summary at the front of our report, a section detailing our conclusions and recommendations, and our exhibits and appendices begin with summary exhibits and increase in level of detail throughout the appendices.

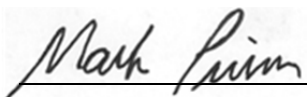
We will agree to complete the scope of work discussed above for \$7,400. This represents an annualized increase of less than 1.5% from our 2015 fee of \$7,200.

Should other services beyond the scope of work outlined above be required, we will bill for our time and out of pocket expenses at the rates specified below.

<u>Consultant</u>	<u>Hourly Rate</u>
Director	\$335
Senior Manager	230
Actuarial Staff	145
Administrative Staff	70

Our target delivery date for the draft report is four weeks after the receipt of complete data. Please call Mark Priven at (916) 244-1161 with any questions you may have with regard to our proposal.

Respectfully Submitted,



Mark Priven, Bickmore

SBASIA



Jeff Grubbs, Bickmore



Agenda Item F.1.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Executive Committee will hold a Closed Session to discuss the following claim:

1. Jane Doe vs. Mountain View-Los Altos Union High School District

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time as the subject matter is confidential.

FISCAL IMPACT: To be determined

ATTACHMENTS: None



Agenda Item F.2.

**SETTLEMENT AUTHORITY REQUEST FOR
SANTA CLARA UNIFIED SCHOOL DISTRICT**

ACTION ITEM

ISSUE: The Executive Committee should decide whether to approve payment of the Settlement Authority Request for Santa Clara Unified School District.

RECOMMENDATION: The Executive Committee should approve the payment of \$195,771.21.

FISCAL IMPACT: The net position will be reduced by \$185,771.21 (full loss of \$195,771.21 less the \$10,000 deductible).

BACKGROUND: On August 14, 2017, a water supply line failed and caused flooding at George Mayne Elementary School.

ATTACHMENTS: Settlement Authority Request



District. As soon as we conclude the final remediation cost we will let you know and will request additional authority from the SBASIA Board.

Plan of Action:

a). Upon receipt of requested authority we will discuss further with the General Contractor in order to firm up "Open Items" consisting of "Remediation Cost".

We will continue to keep you posted.

Any question, please contact me at 650-438-0988.

Sincerely,
Vincent West
Claim Administrator

	Number of days	Full Day (FD)	Number of children	Total for FD	Part Day (PD)	Number of children	total for PD	Total for FD and PD
Daily rate		\$40.45			\$25.06			
		Daily rate			Daily rate			
August 14-31	14	\$566.30	12	\$6,795.60	\$300.72	4	\$1,202.88	\$7,998.48
September 1-30	20	\$809.00	12	\$9,708.00	\$501.20	4	\$2,004.80	\$11,712.80
Oct 1-6	5	\$202.25	12	\$2,427.00	\$125.30	4	\$501.20	\$2,928.20
								\$22,639.48



2603 Camino Ramon, Suite 200
San Ramon, CA 94583
877.285.8450 877.285.1445 fax

September 19, 2017

American Technologies, Inc

RE: George Mayne Elementary - 5030 N. 1st St San Jose, CA 95002
PO No./Job No. 927-85-18884, Lab No. 17A67388

On September 18, 2017 a site technician visually inspected the abated area of the structure and collected three air samples for project clearance. Single containment included the following areas: classroom c/d (inside containment), two control samples were taken of the outside environment. Microscopic examination of the air sample from the containment indicated similar spore levels to those found in the outside environment. The analytical report for these samples is attached. This project has now been sufficiently abated and is ready for construction.

If you have any questions please call at your earliest convenience.

Thank You,

A handwritten signature in black ink, appearing to read "Andrew Speyrer". The signature is fluid and cursive, with a long horizontal stroke at the end.

Andrew Speyrer
Project Manager

Limitations:

These recommendations/findings are based upon visual inspection and/or samples taken and are limited to the time, place and manner of the samples collected at the Property and are further limited by the variability associated with the inspection methodology established by industry guidelines. These results/report are not to be considered a guarantee as to health or habitability. The results reported by Protera Inc. cannot be interpreted in any way as an indication that the Property is, or is not, free from conditions that could pose a risk to human health or safety, nor of the suitability of the Property for any purpose whatsoever. No other representation, guarantee or warranty, express or implied, is included or intended in this report.



UMB ANALYTICAL INC.

26010 Eden Landing Rd. Suite C
Hayward . CA . 94545
855.557.2301 | 855.557.2302 fx

Contact:
Company: Protera Inc
Address: 2603 Camino Ramon, Suite 200
San Ramon, CA 94583
Phone: 877.285.8450
Fax: 877.285.1445
Project: **17A67388**
Comments: George Mayne

Date Sampled: 09/18/17
Date Received: 09/19/17
Date of Report: 09/19/17
UMBA ID #: **37736**

Spore Trap Report: Analysis of Fungal Spores & Particulates Non-Viable Methodology

Sample Number	1	2	3	
Location	Outside Environment	Outside Environment	Inside cont.-Classroom C/D	
Lab Id	37736-1	37736-2	37736-3	
Volume (L)	75	75	75	

Spore Types	1		2		3			
	raw ct	spores/m3	raw ct	spores/m3	raw ct	spores/m3	raw ct	spores/m3
Alternaria	1	45	1	45				
Ascospore	6	268	12	536				
Basidiospore	15	671	19	849				
Bipolaris/Dreschlera Group								
Botrytis								
Chaetomium								
Cladosporium	33	1475	43	1922	1	14		
Curvularia								
Epicoccum			2	89				
Fusarium								
Nigrospora								
Other Brown								
Other Colorless			1	45				
Penicillium/Aspergillus types	3	134	5	224				
Pithomyces								
Rusts								
Smut, Periconia, Myxomycetes	1	45						
Stachybotrys								
Stemphylium								
Torula								
Ulocladium								
Zygomycetes								
Total Spores/m3	59	2637	83	3710	1	14		
Hyphal Fragments			2	89	1	14		
Pollen	2	89						
Skin Fragments (1-4)	1		1		1			
Background (1-5)	1		1		1			

Comments:

Authorized Signatory

09/19/17
Date

Spores types listed without count or data entry were not detected during the course of the analysis for that respective sample. The Detection limit is equal to 1 fungal spore, structure, pollen or fiber particle. Background debris indicates the amount of non-biological particulate matter present on the trace (dust in the air) and the resulting visibility for the analyst. Background levels of 5 indicate an overloading of background particulates prohibiting accurate detection and quatification, counts should be regarded as minimal counts and may be higher then reported. UMB maintains liability to cost of analysis. UMB bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. Sample received in good condition unless otherwise noted.

American Technologies Inc.

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1-510-719-5084 Cell Phone

Client: George Mayne Elementary School
Property: 5030 N 1st Street
Alviso , CA 95002

Operator: JEFFERY.

Estimator: Jeff Murray Cellular: (510) 719-5084
Position: Project Manager
Company: American Technologies
Business: 25000 Industrial Boulevard
Hayward, CA 94545

Type of Estimate: Wind Damage
Date Entered: 8/30/2017 Date Assigned:

Price List: CASB8X_AUG17
Labor Efficiency: Restoration/Service/Remodel
Estimate: GEORGEMAYNEEL-PRV-R1

Dear (property owner/insured):

Thank you for giving American Technologies, Inc. (ATI) the opportunity to provide an estimate for repairs to your property arising from a (fire) loss that occurred on or about (date of loss).

We look forward to working with you on this restoration project. The work to be performed by ATI includes only those items that were visible at the time of the inspection. All items not expressly included are outside ATI's scope of work and will not be completed by ATI. Also, all materials in this estimate are for those of similar quality to those damaged at your property.

ATI recommends that you carefully review this estimate to ensure you are familiar with the work to be performed and any limitations in ATI's scope of work. If a work order is signed and we commence work at the property it is possible that latent damages will be discovered or you may decide to select materials or operations that differ from this estimate. In that case we will prepare an additional estimate and/or change order. If you have any questions about these repairs or wish to speak to us about additional work at your property please contact me at

American Technologies Inc.

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1-800-400-9353 Toll Free
1-510-719-5084 Cell Phone

Office 510-429-5000 or mobile number 510-719-5084 jeffery.murray@atirestoration.com.

Best regards,

Jeff Murray/project manager

General Building Notes

- 1.) This estimate does not include any hidden damage of any kind.
- 2.) This estimate does not include building code improvements or modifications of any kind unless otherwise noted.
- 3.) This estimate does not include any hazardous material testing or removal unless otherwise noted.
- 4.) This estimate does not include any change and or modifications made by any engineer or architect unless otherwise noted.
- 5.) This estimate does not include any changes to specifications made by the department of building and safety unless otherwise noted.
- 6.) This estimate does not include allowances for any additional work or changes unless the items are specifically outlined in this estimate
- 7.) This estimate assumes the possibility of matching colors, finishes or an existing material. If the property owner or contractor are unsatisfied with the results, the insurance adjuster will be notified to further consider the item(s) so that "like kind and quality" match can be made.
- 8.) The submitting of this estimate for repairs does not constitute a guarantee by the contractor that a building permit can be obtained to complete the repairs as stated do to possible non-conforming conditions that may exist on the property. No other warranties are expressed or implied.
- 9.) This estimate is good for 30 days after 30 days contractor has the option to accept,revise or reject the estimate.
- 10.) This estimate below is based on the whole estimate, if owner wants to remove items to be done by others or owner, then this contractor has the option to revise his bid accordingly as the amounts in this estimate are based solely on the whole estimate.

American Technologies Inc.

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GEORGEMAYNEEL-PRV-R1

Main Level

Classroom C

Height: 8' 6"

Window	4' X 4'	Opens into Exterior
Window	8' X 4'	Opens into Exterior
Door	3' X 6' 8"	Opens into Exterior
Door	3' X 6' 8"	Opens into CLASSROOM_D
Door	3' X 6' 8"	Opens into BATHROOM_C
Door	3' X 6' 8"	Opens into Exterior

DESCRIPTION	QTY	UNIT PRICE	TOTAL
160. Sheathing - 1 1/8" - tongue and groove	742.21 SF @	5.09 =	3,777.85
161. 4" x 4" square wood post (1.33 BF per LF)	113.83 LF @	7.41 =	843.48
Perimeter blocking for stich nailing sub flooring to existing & new			
162. Batt insulation - 10" - R30 - unfaced batt	856.04 SF @	1.90 =	1,626.48
164. Vapor barrier - over I beam joist & insulation/ under subflooring	856.04 SF @	8.13 =	6,959.61
169. Additional charge to attach subflooring with self taping screws into metal joists	856.04 SF @	2.38 =	2,037.38
71. Floor prep (scrape rubber back residue)	68.67 SF @	0.94 =	64.55
72. Glue down carpet - heavy traffic	612.38 SF @	6.06 =	3,711.02
73. Cove base molding - rubber or vinyl, 6" high	113.83 LF @	3.65 =	415.48
74. Vinyl - metal transition strip	23.67 LF @	4.97 =	117.64
75. 1/2" Cement board underlayment	338.99 SF @	6.45 =	2,186.49
76. Floor preparation for resilient flooring	321.82 SF @	0.86 =	276.77
77. Linoleum floor covering (sheet goods)	370.09 SF @	11.93 =	4,415.17
78. Welded seams	42.50 EA @	14.50 =	616.25
80. Batt insulation - Add-on for confined spaces	856.04 SF @	0.65 =	556.43
83. Batt insulation replacement per LF - 4" - up to 2' tall	113.83 LF @	2.64 =	300.51
84. 5/8" - drywall per LF - up to 2' tall	113.83 LF @	11.86 =	1,350.02
85. Tack wall panels - decorative	249.37 EA @	17.53 =	4,371.46
86. Suspended ceiling grid - Detach & reset	251.67 SF @	1.96 =	493.27
172. Trim board - 1" x 4" - installed (pine)	17.08 LF @	5.45 =	93.09
87. Plastic laminate wall finish w/trim - Commercial	145.20 SF @	13.15 =	1,909.38
170. Remove 5/8" mold/mildew resistant - hung, taped ready for texture	117.03 SF @	0.68 =	79.58
171. 5/8" mold/mildew resistant - hung, taped ready for texture	145.20 SF @	2.96 =	429.79
88. Corner trim - hardwood	8.50 LF @	3.65 =	31.03
Outside corner, window jamb area			
94. (Install) Laminated plastic cabinets - lower unit - Comm grade	15.50 LF @	88.07 =	1,365.09
95. (Install) Laminated plastic cabinets - upper unit - Comm grade	15.50 LF @	88.07 =	1,365.09

GEORGEMAYNEEL-PRV-R1

9/28/2017

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CONTINUED - Classroom C

DESCRIPTION	QTY	UNIT PRICE	TOTAL
96. (Install) Countertop - flat laid plastic laminate	15.50 LF @	23.98 =	371.69
99. (Install) Paper towel dispenser	1.00 EA @	35.74 =	35.74
100. (Install) Soap dispenser - wall mounted	1.00 EA @	32.20 =	32.20
101. Plumbing fixture supply line	4.00 EA @	28.86 =	115.44
102. Angle stop valve	4.00 EA @	52.32 =	209.28
103. P-trap assembly - ABS (plastic)	2.00 EA @	92.54 =	185.08
112. Seal & paint trim - two coats	17.08 LF @	1.64 =	28.01
113. Paint door or window opening - 2 coats (per side)	2.00 EA @	36.06 =	72.12
Teacher & class room items attached to tack board will not be reinstalled by contractor.			

bathroom C

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Door	3' X 6' 8"	Opens into CLASSROOM_C	
208. Sheathing - 1 1/8" - tongue and groove	37.46 SF @	5.09 =	190.67
209. 4" x 4" square wood post (1.33 BF per LF)	29.83 LF @	7.41 =	221.04
Perimeter blocking for stich nailing sub flooring to existing & new			
210. Batt insulation - 10" - R30 - unfaced batt	67.29 SF @	1.90 =	127.85
212. Vapor barrier - over I beam josit & insulation/ under subflooring	67.29 SF @	8.13 =	547.07
213. Additional charge to attach subflooring with self taping screws into metal joists	67.29 SF @	2.38 =	160.15
130. Vinyl - metal transition strip	3.00 LF @	4.97 =	14.91
131. 1/2" Cement board	67.29 SF @	6.45 =	434.02
132. Floor preparation for resilient flooring	67.29 SF @	0.86 =	57.87
133. Linoleum floor covering (sheet goods)	111.69 SF @	11.93 =	1,332.46
Underlayment			
134. Welded seams	9.00 EA @	14.50 =	130.50
135. Vinyl cove - 6" wrap - excludes vinyl material	29.83 LF @	12.33 =	367.80
137. Batt insulation - Add-on for confined spaces	67.29 SF @	0.65 =	43.74
138. Batt insulation replacement per LF - 4" - up to 2' tall	29.83 LF @	2.64 =	78.75
139. 5/8" - drywall per LF - up to 2' tall	29.83 LF @	11.86 =	353.78

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CONTINUED - bathroom C

DESCRIPTION	QTY	UNIT PRICE	TOTAL
207. R&R 5/8" mold/mildew resistant - hung, taped ready for texture	197.00 SF @	3.64 =	717.08
141. Plastic laminate wall finish w/trim - Commercial	242.67 SF @	13.15 =	3,191.11
142. (Install) Toilet	2.00 EA @	321.71 =	643.42
143. Plumbing fixture supply line	2.00 EA @	28.86 =	57.72
144. Angle stop valve	2.00 EA @	52.32 =	104.64
145. (Install) Toilet paper dispenser - double roll	2.00 EA @	40.86 =	81.72
146. (Install) Toilet partition - Detach & reset	1.00 EA @	479.89 =	479.89
147. R&R Fire alarm - Manual pull station detach and reset 3 fire strobes, pulls or detector	1.00 EA @	306.94 =	306.94
148. (Install) Casing - 2 1/4"	17.00 LF @	1.78 =	30.26
149. Trim board - 1" x 4" - installed (pine)	32.83 LF @	5.45 =	178.92
150. Handicap grab bar - Detach & reset	2.00 EA @	57.22 =	114.44
151. Interior door - Reset - slab only	1.00 EA @	23.07 =	23.07

Classroom D

Height: 8' 6"

Window	4' X 4'	Opens into Exterior
Window	8' X 4'	Opens into Exterior
Door	3' X 6' 8"	Opens into Exterior
Door	3' X 6' 8"	Opens into CLASSROOM_C
Door	3' X 6' 8"	Opens into BATHROOM_D
Door	3' X 6' 8"	Opens into Exterior

DESCRIPTION	QTY	UNIT PRICE	TOTAL
173. Sheathing - 1 1/8" - tongue and groove	742.21 SF @	5.09 =	3,777.85
174. 4" x 4" square wood post (1.33 BF per LF)	113.83 LF @	7.41 =	843.48
Perimeter blocking for stich nailing sub flooring to existing & new			
175. Batt insulation - 10" - R30 - unfaced batt	856.04 SF @	1.90 =	1,626.48
177. Vapor barrier - over I beam josit & insulation/ under subflooring	856.04 SF @	8.13 =	6,959.61
178. Additional charge to attach subflooring with self taping screws into metal joists	856.04 SF @	2.38 =	2,037.38
179. Floor prep (scrape rubber back residue)	68.67 SF @	0.94 =	64.55

GEORGEMAYNEEL-PRV-R1

9/28/2017

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CONTINUED - Classroom D

DESCRIPTION	QTY	UNIT PRICE	TOTAL
180. Glue down carpet - heavy traffic	612.38 SF @	6.06 =	3,711.02
181. Cove base molding - rubber or vinyl, 6" high	113.83 LF @	3.65 =	415.48
182. Vinyl - metal transition strip	23.67 LF @	4.97 =	117.64
183. 1/2" Cement board underlayment	338.99 SF @	6.45 =	2,186.49
184. Floor preparation for resilient flooring	321.82 SF @	0.86 =	276.77
185. Linoleum floor covering (sheet goods)	370.09 SF @	11.93 =	4,415.17
186. Welded seams	42.50 EA @	14.50 =	616.25
187. Batt insulation - Add-on for confined spaces	856.04 SF @	0.65 =	556.43
188. Batt insulation replacement per LF - 4" - up to 2' tall	113.83 LF @	2.64 =	300.51
189. 5/8" - drywall per LF - up to 2' tall	113.83 LF @	11.86 =	1,350.02
190. Tack wall panels - decorative	249.37 EA @	17.53 =	4,371.46
191. Suspended ceiling grid - Detach & reset	251.67 SF @	1.96 =	493.27
192. Trim board - 1" x 4" - installed (pine)	17.08 LF @	5.45 =	93.09
193. Plastic laminate wall finish w/trim - Commercial	145.20 SF @	13.15 =	1,909.38
194. Remove 5/8" mold/mildew resistant - hung, taped ready for texture	117.03 SF @	0.68 =	79.58
195. 5/8" mold/mildew resistant - hung, taped ready for texture	145.20 SF @	2.96 =	429.79
196. Corner trim - hardwood Outside corner, window jamb area	8.50 LF @	3.65 =	31.03
197. (Install) Laminated plastic cabinets - lower unit - Comm grade	15.50 LF @	88.07 =	1,365.09
198. (Install) Laminated plastic cabinets - upper unit - Comm grade	15.50 LF @	88.07 =	1,365.09
199. (Install) Countertop - flat laid plastic laminate	15.50 LF @	23.98 =	371.69
200. (Install) Paper towel dispenser	1.00 EA @	35.74 =	35.74
201. (Install) Soap dispenser - wall mounted	1.00 EA @	32.20 =	32.20
202. Plumbing fixture supply line	4.00 EA @	28.86 =	115.44
203. Angle stop valve	4.00 EA @	52.32 =	209.28
204. P-trap assembly - ABS (plastic)	2.00 EA @	92.54 =	185.08
205. Seal & paint trim - two coats	17.08 LF @	1.64 =	28.01
206. Paint door or window opening - 2 coats (per side)	2.00 EA @	36.06 =	72.12

Teacher & class room items attached to tack board will not be reinstalled by contractor.

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bathroom D**Height: 8'**

Door	3' X 6' 8"	Opens into CLASSROOM_D		
DESCRIPTION		QTY	UNIT PRICE	TOTAL
214. Sheathing - 1 1/8" - tongue and groove		37.46 SF @	5.09 =	190.67
215. 4" x 4" square wood post (1.33 BF per LF)		29.83 LF @	7.41 =	221.04
Perimeter blocking for stich nailing sub flooring to existing & new				
216. Batt insulation - 10" - R30 - unfaced batt		67.29 SF @	1.90 =	127.85
217. Vapor barrier - over I beam joist & insulation/ under subflooring		67.29 SF @	8.13 =	547.07
218. Additional charge to attach subflooring with self taping screws into metal joists		67.29 SF @	2.38 =	160.15
219. Vinyl - metal transition strip		3.00 LF @	4.97 =	14.91
220. 1/2" Cement board		67.29 SF @	6.45 =	434.02
221. Floor preparation for resilient flooring		67.29 SF @	0.86 =	57.87
222. Linoleum floor covering (sheet goods)		111.69 SF @	11.93 =	1,332.46
Underlayment				
223. Welded seams		9.00 EA @	14.50 =	130.50
224. Vinyl cove - 6" wrap - excludes vinyl material		29.83 LF @	12.33 =	367.80
225. Batt insulation - Add-on for confined spaces		67.29 SF @	0.65 =	43.74
226. Batt insulation replacement per LF - 4" - up to 2' tall		29.83 LF @	2.64 =	78.75
227. 5/8" - drywall per LF - up to 2' tall		29.83 LF @	11.86 =	353.78
228. R&R 5/8" mold/mildew resistant - hung, taped ready for texture		197.00 SF @	3.64 =	717.08
229. Plastic laminate wall finish w/trim - Commercial		242.67 SF @	13.15 =	3,191.11
230. (Install) Toilet		2.00 EA @	321.71 =	643.42
231. Plumbing fixture supply line		2.00 EA @	28.86 =	57.72
232. Angle stop valve		2.00 EA @	52.32 =	104.64
233. (Install) Toilet paper dispenser - double roll		2.00 EA @	40.86 =	81.72
234. (Install) Toilet partition - Detach & reset		1.00 EA @	479.89 =	479.89
235. R&R Fire alarm - Manual pull station		1.00 EA @	306.94 =	306.94
detach and reset 3 fire strobes, pulls or detector				
236. (Install) Casing - 2 1/4"		17.00 LF @	1.78 =	30.26
237. Trim board - 1" x 4" - installed (pine)		32.83 LF @	5.45 =	178.92
238. Handicap grab bar - Detach & reset		2.00 EA @	57.22 =	114.44
239. Interior door - Reset - slab only		1.00 EA @	23.07 =	23.07

General items

DESCRIPTION	QTY	UNIT PRICE	TOTAL
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CONTINUED - General items

DESCRIPTION	QTY	UNIT PRICE	TOTAL
154. Haul debris - per pickup truck load - including dump fees	3.00 EA @	277.98 =	833.94
156. Commercial Supervision / Project Management - per hour two hours a day for two months	55.00 HR @	114.04 =	6,272.20
157. Temporary toilet (per month) Temp toilet and wash station for two months or deluxe toilet with wash station for two months.	4.00 MO @	187.34 =	749.36
159. Cleaning Technician - per hour Final cleaning for construction only	32.00 HR @	61.93 =	1,981.76
240. Background check per employee by 3rd party finger print test company	1.00 EA @		AS INCURRED

Grand Total Areas:

2,368.50 SF Walls	1,846.67 SF Ceiling	4,215.17 SF Walls and Ceiling
1,846.67 SF Floor	205.19 SY Flooring	287.33 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	317.33 LF Ceil. Perimeter
1,846.67 Floor Area	1,929.31 Total Area	2,368.50 Interior Wall Area
1,492.50 Exterior Wall Area	176.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

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Summary

Line Item Total	110,701.84
California Lumber Assessment Fee	34.49
Material Sales Tax	1,885.58
Subtotal	112,621.91
Overhead	11,262.34
Profit	11,262.34
Replacement Cost Value	\$135,146.59
Net Claim	\$135,146.59

Jeff Murray
Project Manager

American Technologies Inc.

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Recap of Taxes, Overhead and Profit

	Overhead (10%)	Profit (10%)	Material Sales Tax (8.25%)	Storage Rental Tax (8.25%)
Line Items	11,258.89	11,258.89	1,885.58	0.00
Additional Charges	3.45	3.45	0.00	0.00
Total	11,262.34	11,262.34	1,885.58	0.00

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Recap by Room

Estimate: GEORGEMAYNEEL-PRV-R1

Area: Main Level

Classroom C	40,442.47	36.53%
bathroom C	9,989.82	9.02%
Classroom D	40,442.47	36.53%
bathroom D	9,989.82	9.02%
<hr/>		
Area Subtotal: Main Level	100,864.58	91.11%
General items	9,837.26	8.89%
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Subtotal of Areas	110,701.84	100.00%
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Total	110,701.84	100.00%

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Recap by Category

O&P Items	Total	%
ACOUSTICAL TREATMENTS	986.54	0.73%
CABINETRY	6,203.74	4.59%
CLEANING	1,981.76	1.47%
GENERAL DEMOLITION	1,319.84	0.98%
DOORS	46.14	0.03%
DRYWALL	5,433.42	4.02%
ELECTRICAL - SPECIAL SYSTEMS	555.06	0.41%
FLOOR COVERING - CARPET	7,551.14	5.59%
FLOOR COVERING - RESILIENT	12,988.76	9.61%
FLOOR COVERING - CERAMIC TILE	5,241.02	3.88%
FLOOR COVERING - VINYL	2,500.94	1.85%
FINISH CARPENTRY / TRIMWORK	666.60	0.49%
FRAMING & ROUGH CARPENTRY	14,461.14	10.70%
INSULATION	5,467.52	4.05%
LABOR ONLY	6,272.20	4.64%
PLUMBING	2,631.16	1.95%
PANELING & WOOD WALL FINISHES	18,943.90	14.02%
PAINTING	200.26	0.15%
TOILET & BATH ACCESSORIES	1,487.98	1.10%
TILE	15,013.36	11.11%
TEMPORARY REPAIRS	749.36	0.55%
O&P Items Subtotal	110,701.84	81.91%
Permits and Fees	34.49	0.03%
Material Sales Tax	1,885.58	1.40%
Overhead	11,262.34	8.33%
Profit	11,262.34	8.33%
Total	135,146.59	100.00%

Closing Statement:

This is an estimate only and does not constitute a contract to perform any work at the property address listed unless it is made part of a signed work order by the property owner. Limitations:

American Technologies, Inc. is not responsible for identifying the source of loss or remedying it.

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To the extent the loss was caused by water (including mold) it is the property owner's responsibility to identify the source of the loss and to remedy it prior to any repair work begun by American Technologies, Inc. We appreciate the opportunity to provide this estimate and work with you on this project. Best regards, Jeff Murray /project manager



Agenda Item G.1.

PROPERTY APPRAISAL

INFORMATION ITEM

BACKGROUND: The JPA's last property appraisal was performed in 2013. The property schedules are trended annually for inflation using Marshall & Swift construction cost estimators. It's an insurance industry best practice to have property appraisals performed every 5 to 7 years. Prior to the 2013 property appraisal, an appraisal was performed in 2006. Staff and the Executive Committee will discuss when to schedule the next property appraisal.

ATTACHMENTS: None



Agenda Item G.2.

SELECTION OF AUDITOR FOR FISCAL YEAR ENDING JUNE 30, 2018

ACTION ITEM

ISSUE: The Executive Committee should decide whether to renew the contract with James Marta & Company to perform the financial audit.

RECOMMENDATION: None

FISCAL IMPACT: To be determined.

BACKGROUND: In March 2015, the JPA entered into a contract with James Marta & Company to perform the financial audit for three years ending with the audit as of June 30, 2017. The Executive Committee and staff will discuss whether the contract should be renewed. The fee to perform the June 30, 2017 audit is \$12,595.

ATTACHMENTS: None



Agenda Item G.3.

REVIEW OF BOARD AGENDA ITEMS

ACTION ITEM

ISSUE: The Executive Committee should make recommendations to the Board of Directors for those items on their agenda that require action.

RECOMMENDATION: None.

FISCAL IMPACT: Various. See the Board of Directors December 7, 2017 agenda.

BACKGROUND: The Board of Directors should take action on the following items:

Audited Financial Report as of June 30, 2017

ATTACHMENTS: None