



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING
AGENDA**

LOCATION: Zoom Meeting

**A - Action
I - Information**

DATE/TIME: June 10, 2021
9:00 A.M.

**1 - Included
2 - Hand Out
3 - Separate
4 - Verbal**

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting are requested to contact Joan Crossley at Alliant Insurance Services, Inc. at (916) 643-2708.

Documents and material relating to an open session agenda item that are provided to the SBASIA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard St, Suite 460, Sacramento, CA 95815.

Page

- A. CALL TO ORDER**
- B. ROLL CALL** A 4
- C. APPROVAL OF AGENDA** A 1
- D. PUBLIC COMMENT**
This time is reserved for members of the public to address the Executive Committee on SBASIA business.
- 1 E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95** A 4
 - 1. Caserta v. Santa Clara Unified School District
 - 2. Banwart v. Mtn View Whisman School District
 - 3. Flowers-Hayward v. Mtn View Whisman School District
- F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION**
- 2 G. CONSENT CALENDAR** A 1
- 3-6 1. Executive Committee Meeting Minutes – May 6, 2021**



H. GENERAL ADMINISTRATION

- | | | | |
|------------|--|----------|----------|
| <i>7-8</i> | 1. Executive Committee Meeting Dates for Fiscal Year 2021-2022 | A | 1 |
| | <i>The Executive Committee will need to adopt meeting dates for July 1, 2021-2022.</i> | | |
| <i>9</i> | 2. Loss Control-Playground Inspections including sports fields | A | 1 |
| | <i>Staff will present the quotes to conduct the inspections.</i> | | |
| <i>10</i> | 3. Review of Board Agenda Items | A | 1 |
| | <i>Staff will review the Board agenda items with the Executive Committee.</i> | | |

I. COMMENTS FOR THE GOOD OF THE ORDER

ADJOURNMENT

NEXT MEETING

The next Executive Committee Meeting is set for October 7, 2021 at 9:30 a.m.



Agenda Item E.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

ACTION ITEM

ISSUE: Pursuant to Government code Section 54956.95, the Executive Committee will hold a Closed Session to discuss the following claim:

- 1. Caserta v. Santa Clara Unified School District**
- 2. Banwart v. Mtn View Whisman School District**
- 3. Flowers-Hayward v. Mtn View Whisman School District**

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time as the subject matter is confidential.

FISCAL IMPACT: To be determined

ATTACHMENTS: None



Agenda Item G.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the Consent Calendar and pull any items that need discussion. Otherwise, the Executive Committee should adopt the Consent Calendar as presented.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar items as presented.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for adoption by the Executive Committee. The Executive Committee may accept the Consent Calendar as posted, or pull any item for discussion and separate action while accepting the remaining items.

1. Executive Committee Meeting Minutes – May 6, 2021

ATTACHMENTS: Executive Committee Meeting Minutes – May 6, 2021



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM MEETING
May 6, 2021**

MEMBERS PRESENT

Delores Perley, Vice President, Los Gatos-Saratoga Joint Union High School District
Mike Mathiesen, Treasurer, Mountain View-Los Altos Union High School District
Ron Lebs, Secretary, Metropolitan Education District
Wendy Zhang, Member at Large, Milpitas Unified School District

MEMBERS ABSENT

President, Position Vacant

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services
Eric Bengtson, Davis & Young
Mark Schiel, Santa Clara Unified School District

A. CALL TO ORDER

The meeting was called to order at 9:33 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Mike Mathiesen	SECOND: Ron Lebs	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 0
	ABSTAIN: 0	

AYES: Perley, Mathiesen, Lebs, Zhang
NAYS: None
ABSENT: None

D. PUBLIC COMMENT

There were no public comments.



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM MEETING
May 6, 2021**

E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

1. Gamboa v. Berryessa Union School District
2. Caserta v. Santa Clara Unified School District
3. Soder v. Milpitas Unified School District
4. English v. Mountain View-Los Altos Union High School District

The Executive Committee entered closed session at 9:35 a.m. The Executive Committee returned from closed session at 10:16 a.m.

AYES: Perley, Mathiesen, Lebs, Zhang

NAYS: None

ABSENT: None

F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION

Ms. Delores Perley reported that the closed session items were discussed and appropriate actions were taken.

G. CONSENT CALENDAR

1. **Executive Committee Meeting Minutes – March 11, 2021**
2. **Financial Report for Quarter Ending March 31, 2021**

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Mike Mathiesen

SECOND: Wendy Zhang

MOTION CARRIED

AYES: 4

NOES: 0

ABSTAIN: 0

ABSENT: 0

AYES: Perley, Mathiesen, Lebs, Zhang

NAYS: None

ABSENT: None

H. GENERAL ADMINISTRATION

1. Loss Control-Playground Inspections including sports fields

Mr. Matt Gowan stated at the March meeting, the Executive Committee asked staff to obtain cost estimates for performing playground inspections including sports fields. Ms. Joan Crossley said estimates were obtained from four firms; however two of the firms can perform playground inspections only, not sports field impact testing. In addition, the cost per playground for those two firms is high so staff is going to discuss only the two firms who can perform both playground inspections and sports field impact testing. Staff displayed a summary of the fees per playground and per field. After discussion, the Executive Committee asked staff to obtain references and ask the two firms the following questions: (a) does sports field impact testing apply only to synthetic turf fields?

Draft



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(b) does the fee for sports field impact testing vary based on the size of the field? (c) can sports fields be tested while in use or during a break in the game?

2. Slate of Officers for June 10, 2021 Meeting

Ms. Crossley asked the Executive Committee to review the slate of officers selected at the March meeting and confirm that this is the slate that will be presented to the Board of Directors.

President: Mr. Mike Mathiesen, Mountain View-Los Altos Union High School District

Vice President: Mr. Mark Schiel, Santa Clara Unified School District

Treasurer: Ms. Delores Perley, Los Gatos-Saratoga Joint Union High School District

Secretary: Ms. Rebecca Westover, Mountain View Whisman School District

Member at Large: Ms. Wendy Zhang, Milpitas Unified School District

The Executive Committee confirmed the slate.

Mark Schiel joined the meeting at 10:30 a.m.

I. FINANCIAL

1. Preliminary Revenue and Expense Budget for July 1, 2021-2022

Mr. Gowan said the Liability and Property markets are the hardest since the 1980s. In addition, the Cyber Liability market has also hardened; Cyber Liability is included in the JPA's Property program. The PRISM Liability premium is increasing by 35%. The SELF premium, which had been estimated at 40% increase, came in at 8% increase; SELF's large increase was last year when premium increased by 68.5%.

On the Property insurance, staff went out to market, but were declined due to wildfire risk. Travelers was the only market that offered to quote, but they would impose a cap of \$5 million Property limit on 12 schools that are considered a wildfire risk. These schools were located in Campbell USD, Lakeside JSD, Los Altos SD, Los Gatos-Saratoga JUHSD, Milpitas USD and Santa Clara County Office of Education. Therefore, Travelers is not a viable option. The Property premium is estimated to increase by 50%; the rate is estimated to increase by 35% and the rest of the increase is caused by increases in total insured values due to the property appraisals performed in late 2020.

The overall budget is estimated to increase by 21.88% or approximately \$1,430,213.

Mr. Mark Schiel suggested the JPA look at alternative strategies in the future to help combat high insurance costs.



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J. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.



Agenda Item H.1

EXECUTIVE COMMITTEE MEETING DATES FOR FISCAL YEAR 2021-2022

ACTION ITEM

ISSUE: The Executive Committee should adopt a schedule establishing regular meetings for the 2021-2022 fiscal year as presented in the attachment or as amended.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The Bylaws do not establish days or dates for the regular meetings. The Bylaws require that the Executive Committee hold at least 4 regular meetings a year. The Executive Committee should adopt a schedule establishing meeting dates to facilitate JPA business.

ATTACHMENTS: Meeting Dates for Executive Committee for 2021-2022



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING DATES
FISCAL YEAR 2021-2022**

October 7, 2021	Thursday @ 9:30 a.m.	Zoom meeting
December 2, 2021	Thursday @ 9:00 a.m. (BOARD @ 10:00 a.m.)	Zoom meeting
March 3, 2022	Thursday @ 9:30 a.m.	Zoom meeting
May 12, 2022	Thursday @ 9:30 a.m.	Zoom meeting
June 9, 2022	Thursday @ 9:00 a.m. (BOARD @ 10:00 a.m.)	Zoom meeting



Agenda Item H.2

LOSS CONTROL-PLAYGROUND INSPECTIONS INCLUDING SPORTS FIELDS

ACTION ITEM

ISSUE: The Executive Committee should review the quotes for playground inspections including sports field impact testing and select a firm to perform the inspections.

RECOMMENDATION: None

FISCAL IMPACT: The JPA will add between \$118,850 - \$150,000 (depending on services selected) to its budget for loss control for the 2021-2022 fiscal year.

BACKGROUND: At its May 6, 2021 meeting, the Executive Committee asked staff to obtain references and additional information from the firms. These inspections are part of the JPA's five year loss control plan.

ATTACHMENTS: None



Agenda Item H.3

REVIEW OF BOARD AGENDA ITEMS

ACTION ITEM

ISSUE: The Executive Committee should make recommendations to the Board of Directors for those items on their agenda that require action.

RECOMMENDATION: None.

FISCAL IMPACT: Various. See the Board of Directors June 10, 2021 agenda.

BACKGROUND: The Board of Directors should take action on the following items:

- Sublimit for Injunctive Relief Defense Costs
- Excess Liability Renewal
- Excess Property and Boiler & Machinery Renewal
- Crime Policy Renewal
- Deadly Weapon Response Policy Renewal
- Revenue and Expense Budget for July 1, 2021-2022
- Review and Adoption of Liability Memorandum of Coverage
- Review and Adoption of Property Memorandum of Coverage
- SBASIA Election of Officers and Executive Committee
- Investment Authority
- Review of Investment Policy
- Resolution Establishing Meeting Dates for Fiscal Year 2021-2022

ATTACHMENTS: None