



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
MOUNTAIN VIEW, CA
June 20, 2024**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Rebecca Westover, Treasurer/Secretary, Mountain View Whisman School District
Wendy Zhang, Member at Large, Milpitas Unified School District

MEMBERS ABSENT

Mark Schiel, Vice President, Santa Clara Unified School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services
Erik Walukiewicz, Los Altos School District

A. CALL TO ORDER

The meeting was called to order at 9:33 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Wendy Zhang	SECOND: Rebecca Westover	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 1
	ABSTAIN: 0	

AYES: Mathiesen, Westover, Zhang
NAYS: None
ABSENT: Schiel

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

- 1. Executive Committee Meeting Minutes – May 9, 2024**
- 2. Investment Report for Quarter Ending March 31, 2024**

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Wendy Zhang	SECOND: Rebecca Westover	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 1
	ABSTAIN: 0	



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
MOUNTAIN VIEW, CA
June 20, 2024**

AYES: Mathiesen, Westover, Zhang
NAYS: None
ABSENT: Schiel

F. GENERAL ADMINISTRATION

1. Executive Committee Meeting Dates for Fiscal Year 2024-2025

Mr. Matt Gowan said that the Executive Committee needs to schedule meeting dates for fiscal year 2024-2025. The Executive Committee reviewed the following meeting dates prepared by staff:

- October 17, 2024
- December 5, 2024
- March 13, 2025
- May 15, 2025
- June 19, 2025

Mr. Mathiesen stated June 19, 2025 is a holiday for the school districts. After discussion, that date will be amended to June 18, 2025.

2. Review of Board Agenda Items

Mr. Gowan briefly reviewed the insurance renewal items and budget which he will discuss in detail with the Board.

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

Reviewed and Approved by: Erik Walukiewicz

Date: October 17, 2024