



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING AGENDA**

LOCATION:	Mtn. View-Los Altos Union High School District 1299 Bryant Avenue Mountain View, CA 94040	A - Action I - Information
DATE/TIME:	December 5, 2024 9:30 A.M.	1 - Included 2 - Hand Out 3 - Separate 4 - Verbal

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting are requested to contact Joan Crossley at Alliant Insurance Services, Inc. at (916) 643-2708.

Documents and material relating to an open session agenda item that are provided to the SBASIA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard St, Suite 460, Sacramento, CA 95815.

Page

- A. CALL TO ORDER**
- B. ROLL CALL** A 4
- C. APPROVAL OF AGENDA** A 1
- D. PUBLIC COMMENT**
This time is reserved for members of the public to address the Executive Committee on SBASIA business.
- E. CONSENT CALENDAR** A 1
 - 1* **1. Executive Committee Meeting Minutes – August 8, 2024**
 - 2-3* **2. Executive Committee Meeting Minutes – October 17, 2024**
 - 4-6* **3. Financial Report for Quarter Ending September 30, 2024**
 - 7-13*
- F. GENERAL ADMINISTRATION**
 - 14* **1. Loss Control-Infrared Inspections** A 2
Staff will present the proposals received to perform the inspections.



- 15 **2. Review of Board Agenda Items** **A 3**
Staff will review the Board agenda items with the Executive Committee.

G. COMMENTS FOR THE GOOD OF THE ORDER

ADJOURNMENT

NEXT MEETING

The next Executive Committee Meeting is set for March 13, 2025 at 9:30 a.m.



Agenda Item E.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the Consent Calendar and pull any items that need discussion. Otherwise, the Executive Committee should adopt the Consent Calendar as presented.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar items as presented.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for adoption by the Executive Committee. The Executive Committee may accept the Consent Calendar as posted, or pull any item for discussion and separate action while accepting the remaining items.

- 1. Executive Committee Meeting Minutes – August 8, 2024**
- 2. Executive Committee Meeting Minutes - October 17, 2024**
- 3. Financial Report for Quarter Ending September 30, 2024**

ATTACHMENTS: Executive Committee Meeting Minutes – August 8, 2024
Executive Committee Meeting Minutes – October 17, 2024
Financial Report for Quarter Ending September 30, 2024



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM MEETING
August 8, 2024**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Rebecca Westover, Treasurer, Mountain View Whisman School District
Erik Walukiewicz, Secretary, Los Altos School District
Dorothy Reconose, Member at Large, Milpitas Unified School District

MEMBERS ABSENT

Mark Schiel, Vice President, Santa Clara Unified School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 2:03 p.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Rebecca Westover	SECOND: Erik Walukiewicz	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
	ABSTAIN: 0	

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

D. PUBLIC COMMENT

There were no public comments.

E. GENERAL ADMINISTRATION

1. Litigation Management-Request to Add Attorney to Approved Panel

Mr. Matt Gowan said Campbell Union School District made a request to add Fagen, Friedman and Fulfrost LLP (F3) to the approved attorney panel. F3 is currently handling a case that's not insurable as there is no demand for monetary damages. It's possible the case could be amended to include monetary damages making it an insurable claim on the JPA's policy. If that happens, Campbell Union School District wants to continue using F3 as F3 is knowledgeable about the case.



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM MEETING
August 8, 2024**

A motion was made to add Fagen, Friedman and Fulfrost LLP to the approved attorney panel.

MOTION: Erik Walukiewicz **SECOND:** Dorothy Reconose **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

F. FINANCIAL

1. Property Settlement Authority Request for Campbell Union School District

Mr. Mike Mathiesen said a tree fell onto a building at Campbell Union School District due to high winds.

A motion was made to authorize payment of \$41,985.93

MOTION: Dorothy Reconose **SECOND:** Rebecca Westover **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 2:20 p.m.



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
October 17, 2024**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Mark Schiel, Vice President, Santa Clara Unified School District
Erik Walukiewicz, Secretary, Los Altos School District

MEMBERS ABSENT

Rebecca Westover, Treasurer, Mountain View Whisman School District
Dorothy Reconose, Member at Large, Milpitas Unified School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services
Eric Bengtson, Davis Bengtson & Young

A. CALL TO ORDER

The meeting was called to order at 9:31 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda.

MOTION: Erik Walukiewicz SECOND: Mark Schiel MOTION CARRIED

AYES: 3 NOES: 0 ABSTAIN: 0 ABSENT: 2

AYES: Mathiesen, Schiel, Walukiewicz

NAYS: None

ABSENT: Westover, Reconose

D. PUBLIC COMMENT

There were no comments from the public.

E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

1. Caserta v. Santa Clara Unified School District

The Executive Committee entered closed session at 9:32 a.m. The Executive Committee returned from closed session at 9:44 a.m.



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
October 17, 2024**

AYES: Mathiesen, Schiel, Walukiewicz
NAYS: None
ABSENT: Westover, Reconose

F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION

Mr. Mike Mathiesen reported that action was taken to approve settlement on the closed session item.

G. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – June 20, 2024
2. Unaudited Financial Report for Quarter Ending June 30, 2024
3. Investment Report for Quarter Ending June 30, 2024

A motion was made to approve the items in the Consent Calendar as presented.

MOTION: Mark Schiel SECOND: Erik Walukiewicz MOTION CARRIED

AYES: 3 NOES: 0 ABSTAIN: 0 ABSENT: 2

AYES: Mathiesen, Schiel, Walukiewicz
NAYS: None
ABSENT: Westover, Reconose

H. FINANCIAL

1. Property Settlement Authority Request for Santa Clara Unified School District

Mr. Matt Gowan said tools and equipment were stolen from 12 maintenance vans in the transportation yard. There is no subrogation potential as no suspects were identified.

A motion was made to authorize payment of \$57,567.84.

MOTION: Mark Schiel SECOND: Erik Walukiewicz MOTION CARRIED

AYES: 3 NOES: 0 ABSTAIN: 0 ABSENT: 2

AYES: Mathiesen, Schiel, Walukiewicz
NAYS: None
ABSENT: Westover, Reconose



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
October 17, 2024**

I. GENERAL ADMINISTRATION

1. Five Year Loss Control Plan – Year 3

Mr. Gowan said the JPA has a five year loss control plan. The loss control item scheduled to be completed this year is fire/electrical inspection including infrared testing for hot spots. Mr. Gowan commented the last RFP issued for infrared testing garnered a strong response with six firms providing proposals. After discussion, the Executive Committee said staff should issue a RFP for fire/electrical inspection including infrared testing for hot spots.

2. Accounting Contract with Gilbert Associates, Inc.

Mr. Gowan said the current accounting contract with Gilbert Associates expires on June 30, 2025, but the contract contains an option to extend for two years. The current annual fee is \$37,000. If the contract is extended, the 25-26 annual fee is \$38,000 and the 26-27 annual fee is \$39,000. After discussion, the Executive Committee said the contract should be extended for two years.

3. JPA Planning

Mr. Gowan said he is seeking input from the Executive Committee on coverage and service options. Historically the JPA has been fiscally conservative and has provided broad insurance coverage. Mr. Gowan said premium savings may be available by having a sexual abuse and molestation corridor deductible or having an aggregate limit on General Liability which the JPA currently doesn't have. Mr. Gowan noted the risks of making these changes would also need to be considered.

Currently all members have \$10,000 Liability deductible and \$10,000 Property deductible. Mr. Gowan said deductible options can be provided where members can choose higher deductibles such as \$25,000 if they wish.

The JPA can also consider creating a loss control fund. Funds would be set aside for members to use on loss control projects or preventive maintenance projects. The JPA currently has a good net position so possibly the fund can be created from surplus funds or a line item can be created in the budget and all members would contribute a portion.

The Executive Committee commented they like the member deductible options and loss control fund. Insurance options should only be considered if they provide significant premium savings.

J. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 10:29 a.m.

South Bay Area Schools Insurance Authority
Statement of Net Position
As of September 30, 2024 and September 30, 2023

	<u>September 30, '24</u>	<u>September 30, '23</u>
ASSETS		
Current Assets		
Checking/Savings		
WFB - Santa Clara County	\$ 4,310,300.68	\$ 4,164,429.98
B of A Claims Trust Account	179,232.55	118,356.44
B of A - General Checking	9,418,614.82	8,004,682.70
Total Checking/Savings	<u>13,908,148.05</u>	<u>12,287,469.12</u>
Accounts Receivable		
Accounts Receivable		
Claim Recovery Receivable	45,656.10	-
Claims Deductibles	675,731.63	602,761.09
Total Accounts Receivable	<u>721,387.73</u>	<u>602,761.09</u>
Total Current Assets	<u>14,629,535.78</u>	<u>12,890,230.21</u>
Other Assets		
Prepaid Expenses		
Prepaid Contract Administration	189,814.50	186,519.00
Prepaid Excess Insurance	6,901,442.41	6,393,963.47
Total Other Assets	<u>7,091,256.91</u>	<u>6,580,482.47</u>
TOTAL ASSETS	<u>\$ 21,720,792.69</u>	<u>\$ 19,470,712.68</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 160,703.98	\$ -
Claims Reserves	1,995,553.43	1,787,514.11
Deferred Revenue	9,156,146.32	8,623,971.21
Total Current Liabilities	<u>11,312,403.73</u>	<u>10,411,485.32</u>
Long Term Liabilities		
IBNR	3,385,727.94	4,576,695.94
Unallocated Loss Adjustment	538,000.00	636,000.00
Total Long Term Liabilities	<u>3,923,727.94</u>	<u>5,212,695.94</u>
Total Liabilities	<u>\$ 15,236,131.67</u>	<u>\$ 15,624,181.26</u>
NET POSITION		
Reserve for Shock Loss	2,500,000.00	2,500,000.00
Unrestricted Net Position	3,825,152.99	816,376.12
Net Revenue Over Expenditures	159,508.03	530,155.30
Total Net Position	<u>\$ 6,484,661.02</u>	<u>\$ 3,846,531.42</u>

Substantially all disclosures required by accounting principles generally accepted in the United States of America are omitted and no assurance is provided.

South Bay Area Schools Insurance Authority
Statement of Revenue, Expenses, and Changes in Net Position
For the Quarter and Year to Date Ended September 30, 2024 and September 30, 2023

	<u>Jul '24 - Sep '24</u>	<u>Jul '24 - Sep '24</u>	<u>Jul '23 - Sep '23</u>
Revenue			
Member Contributions			
Liability Contributions	\$ 849,832.50	\$ 849,832.50	\$ 781,416.50
Property Contributions	1,464,188.53	1,464,188.53	1,333,677.75
Crime Policy	10,518.50	10,518.50	9,952.00
Deadly Weapon Response Program	6,116.25	6,116.25	6,274.75
Administration	143,643.00	143,643.00	118,336.25
Loss Funding	577,750.00	577,750.00	625,000.00
Total Member Contributions	<u>3,052,048.78</u>	<u>3,052,048.78</u>	<u>2,874,657.25</u>
Interest Income	41,148.96	41,148.96	32,848.54
Total Income	<u>3,093,197.74</u>	<u>3,093,197.74</u>	<u>2,907,505.79</u>
Expense			
General & Administrative			
General Expenses			
Accounting Services	9,849.74	9,849.74	9,400.91
Audit Expense - Financial	8,000.00	8,000.00	-
Legal Expense - JPA	-	-	1,320.00
Loss Control	34,695.00	34,695.00	28,590.00
Total Administration	<u>52,544.74</u>	<u>52,544.74</u>	<u>39,310.91</u>
Program Administration			
Claims Management Fees	22,021.50	22,021.50	20,973.00
Contract Administration	41,250.00	41,250.00	41,200.00
Total Program Administration	<u>63,271.50</u>	<u>63,271.50</u>	<u>62,173.00</u>
Total General and Administrative Expenses	<u>115,816.24</u>	<u>115,816.24</u>	<u>101,483.91</u>
Insurance Expense			
Excess Liability Policy	425,825.00	425,825.00	450,610.00
SELF Contributions	393,832.55	393,832.55	330,806.48
Excess Property Policy	1,464,188.50	1,464,188.50	1,333,677.79
Crime Policy	10,518.50	10,518.50	9,952.00
Deadly Weapons Response Program	6,116.25	6,116.25	6,274.89
Total Insurance Expense	<u>2,300,480.80</u>	<u>2,300,480.80</u>	<u>2,131,321.16</u>
Claims Expenses			
Claims Payments	276,360.37	276,360.37	388,864.70
Claims Adjustment Account	241,032.30	241,032.30	(244,319.28)
Total Claims Expenses	<u>517,392.67</u>	<u>517,392.67</u>	<u>144,545.42</u>
Total Expenses	<u>2,933,689.71</u>	<u>2,933,689.71</u>	<u>2,377,350.49</u>
Net Revenue Over (Under) Expenses	<u>\$ 159,508.03</u>	<u>\$ 159,508.03</u>	<u>\$ 530,155.30</u>
Net Postion, Beginning		<u>\$ 6,325,152.99</u>	<u>\$ 3,316,376.12</u>
Net Position, Ending		<u>\$ 6,484,661.02</u>	<u>\$ 3,846,531.42</u>

South Bay Area Schools Insurance Authority
Statement of Revenues and Expenses - Budget vs. Actual
Year to Date Ended September 30, 2024

	<u>Jul '24 - Sep '24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
Member Contributions				
Liability Contributions	\$ 849,832.50	\$ 3,399,330.00	\$ (2,549,497.50)	25.0%
Property Contributions	1,464,188.53	5,856,754.00	(4,392,565.47)	25.0%
Crime Policy	10,518.50	42,074.00	(31,555.50)	25.0%
Deadly Weapons Response Program	6,116.25	24,465.00	(18,348.75)	25.0%
Administration	143,643.00	574,572.00	(430,929.00)	25.0%
Loss Funding	577,750.00	2,311,000.00	(1,733,250.00)	25.0%
Total Member Contributions	<u>3,052,048.78</u>	<u>12,208,195.00</u>	<u>(9,156,146.22)</u>	<u>25.0%</u>
Interest Income	41,148.96	-	41,148.96	0.0%
Total Income	<u>3,093,197.74</u>	<u>12,208,195.00</u>	<u>(9,114,997.26)</u>	<u>25.3%</u>
Expense				
General & Administrative				
General Expenses				
Accounting Services	9,849.74	38,250.00	(28,400.26)	25.8%
Actuarial Study	-	6,550.00	(6,550.00)	0.0%
Audit Expense - Financial	8,000.00	17,500.00	(9,500.00)	45.7%
Conference	-	2,500.00	(2,500.00)	0.0%
Contingency	-	5,000.00	(5,000.00)	0.0%
Dues & Membership	-	7,100.00	(7,100.00)	0.0%
Injunctive Relief Defense Fund	-	7,100.00	(7,100.00)	0.0%
KYND Cyber Security	-	18,009.00	(18,009.00)	0.0%
Legal Expense - JPA	-	2,000.00	(2,000.00)	0.0%
Loss Control	34,695.00	216,840.00	(182,145.00)	16.0%
Meeting Expense	-	500.00	(500.00)	0.0%
Website	-	137.00	(137.00)	0.0%
Total Administration	<u>52,544.74</u>	<u>321,486.00</u>	<u>(268,941.26)</u>	<u>16.3%</u>
Program Administration				
Claims Management Fees	22,021.50	88,086.00	(66,064.50)	25.0%
Contract Administration	41,250.00	165,000.00	(123,750.00)	25.0%
Total Program Administration	<u>63,271.50</u>	<u>253,086.00</u>	<u>(189,814.50)</u>	<u>25.0%</u>
Total General and Administrative Expenses	<u>115,816.24</u>	<u>574,572.00</u>	<u>(458,755.76)</u>	<u>20.2%</u>
Insurance Expense				
Excess Liability Policy	819,657.55	3,399,330.00	(2,579,672.45)	24.1%
Excess Property Policy	1,464,188.50	5,856,754.00	(4,392,565.50)	25.0%
Crime Policy	10,518.50	42,074.00	(31,555.50)	25.0%
Deadly Weapons Response Program	6,116.25	24,465.00	(18,348.75)	25.0%
Total Insurance Expense	<u>2,300,480.80</u>	<u>9,322,623.00</u>	<u>(7,022,142.20)</u>	<u>24.7%</u>
Claims Expenses				
Claims Payments	276,360.37	2,311,000.00	(2,034,639.63)	12.0%
Claims Adjustment Account	241,032.30	-	241,032.30	0.0%
Total Claims Expenses	<u>517,392.67</u>	<u>2,311,000.00</u>	<u>(1,793,607.33)</u>	<u>22.4%</u>
Total Expenses	<u>2,933,689.71</u>	<u>12,208,195.00</u>	<u>(9,274,505.29)</u>	<u>24.0%</u>
Net Revenue Over (Under) Expenses	<u>\$ 159,508.03</u>	<u>\$ -</u>	<u>\$ 159,508.03</u>	<u>0.0%</u>

South Bay Area Schools Insurance Authority
Check Register - Carl Warren Trust Account
Jul 1, 2024 - Sep 30, 2024

Check	Payee	Check Date	DOL	Claim	Action Code	Amount	Loss	Expense
21206	DAVIS, BENGTON & YOUNG, APLC	7/1/2024	12/19/2022	3046329	Payment	\$1,512.50	\$0.00	\$1,512.50
21207	DAVIS, BENGTON & YOUNG, APLC	7/1/2024	8/20/2021	3029265	Payment	\$287.50	\$0.00	\$287.50
21208	DAVIS, BENGTON & YOUNG, APLC	7/2/2024	4/15/2022	3032780	Payment	\$1,170.00	\$0.00	\$1,170.00
21209	DAVIS, BENGTON & YOUNG, APLC	7/2/2024	3/1/2023	3046817	Payment	\$47.00	\$0.00	\$47.00
21210	DAVIS, BENGTON & YOUNG, APLC	7/2/2024	9/21/2022	3044003	Payment	\$534.00	\$0.00	\$534.00
21211	DAVIS, BENGTON & YOUNG, APLC	7/2/2024	6/10/2020	3020484	Payment	\$357.50	\$0.00	\$357.50
21212	DAVIS, BENGTON & YOUNG, APLC	7/9/2024	3/23/2023	3063485	Payment	\$2,198.50	\$0.00	\$2,198.50
21213	VWI Subro Inc o/b/o SAFECO	7/16/2024	5/4/2023	3046573	Payment	\$11,167.56	\$11,167.56	\$0.00
21214	DAVIS, BENGTON & YOUNG, APLC	7/16/2024	9/1/2023	3065496	Payment	\$3,575.00	\$0.00	\$3,575.00
21215	DAVIS, BENGTON & YOUNG, APLC	7/16/2024	9/27/2022	3045806	Payment	\$2,624.50	\$0.00	\$2,624.50
21216	DAVIS, BENGTON & YOUNG, APLC	7/16/2024	2/28/2022	3034704	Payment	\$2,567.00	\$0.00	\$2,567.00
21217	DAVIS, BENGTON & YOUNG, APLC	7/16/2024	10/28/2019	2003872	Payment	\$275.00	\$0.00	\$275.00
21218	DAVIS, BENGTON & YOUNG, APLC	7/16/2024	10/28/2019	2003872	Payment	\$2,054.16	\$0.00	\$2,054.16
21219	DAVIS, BENGTON & YOUNG, APLC	7/29/2024	3/15/2018	1985331	Payment	\$852.50	\$0.00	\$852.50
21220	BURRELL CONSULTING LLC	8/6/2024	11/20/2018	1988188	Payment	\$3,250.00	\$0.00	\$3,250.00
21221	DAVIS, BENGTON & YOUNG, APLC	8/6/2024	11/20/2018	1988188	Payment	\$330.00	\$0.00	\$330.00
21222	J.S. HELD LLC	8/6/2024	5/7/2018	1981763	Payment	\$1,017.45	\$0.00	\$1,017.45
21223	J.S. HELD LLC	8/6/2024	5/7/2018	1981763	Payment	\$2,142.00	\$0.00	\$2,142.00
21224	CARLA HUFF KELLEY, MRC, CRC, CDMC	8/6/2024	5/7/2018	1981763	Payment	\$7,600.00	\$0.00	\$7,600.00
21225	DAVIS, BENGTON & YOUNG, APLC	8/6/2024	1/1/2005	3012119	Payment	\$1,842.50	\$0.00	\$1,842.50
21226	DAVIS, BENGTON & YOUNG, APLC	8/6/2024	6/10/2020	3020484	Payment	\$5,447.50	\$0.00	\$5,447.50
21227	ADVANTAGE MEDIA	8/8/2024	7/5/2016	3062570	Payment	\$1,274.35	\$0.00	\$1,274.35
21228	DAVIS, BENGTON & YOUNG, APLC	8/8/2024	3/29/2019	1999110	Payment	\$1,738.22	\$0.00	\$1,738.22
21230	POINTER & BUELNA, LLP ITF FAITH REESE	8/13/2024	9/21/2022	3044003	Payment	\$20,000.00	\$20,000.00	\$0.00
21229	Campbell Union School District	8/13/2024	2/13/2024	3065825	Payment	\$35,045.46	\$35,045.46	\$0.00
21231	HABBAS, NASSERI & ASSOCIATES and	8/13/2024	10/28/2019	2003872	Payment	\$5,000.00	\$5,000.00	\$0.00
21232	DAVIS, BENGTON & YOUNG, APLC	8/15/2024	3/15/2018	1985331	Payment	\$577.50	\$0.00	\$577.50
21233	Campbell Union School District	8/28/2024	2/4/2024	3065515	Payment	\$41,985.93	\$41,985.93	\$0.00
21234	DAVIS, BENGTON & YOUNG, APLC	8/30/2024	8/9/2021	3019838	Payment	\$1,924.50	\$0.00	\$1,924.50

South Bay Area Schools Insurance Authority
Check Register - Carl Warren Trust Account
Jul 1, 2024 - Sep 30, 2024

Check	Payee	Check Date	DOL	Claim	Action Code	Amount	Loss	Expense
21235	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	8/26/2022	3044004	Payment	\$1,054.50	\$0.00	\$1,054.50
21236	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	4/15/2022	3032780	Payment	\$250.50	\$0.00	\$250.50
21237	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	6/6/2019	2004147	Payment	\$1,662.42	\$0.00	\$1,662.42
21238	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	6/6/2019	2004147	Payment	\$825.00	\$0.00	\$825.00
21239	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	10/28/2019	2003872	Payment	\$165.00	\$0.00	\$165.00
21240	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	10/28/2019	2003872	Payment	\$1,259.50	\$0.00	\$1,259.50
21241	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	3/1/2023	3046817	Payment	\$102.00	\$0.00	\$102.00
21242	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	2/9/2022	3031786	Payment	\$1,453.00	\$0.00	\$1,453.00
21243	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	5/4/2023	3046573	Payment	\$1,307.00	\$0.00	\$1,307.00
21244	DAVIS, BENGTON & YOUNG, APLC	9/5/2024	5/4/2023	3046573	Payment	\$632.50	\$0.00	\$632.50
21245	J.S. HELD LLC	9/5/2024	5/7/2018	1981763	Payment	\$5,890.50	\$0.00	\$5,890.50
21246	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	8/20/2021	3029265	Payment	\$2,825.00	\$0.00	\$2,825.00
21247	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	8/20/2021	3029265	Payment	\$1,355.00	\$0.00	\$1,355.00
21248	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	8/20/2021	3029265	Payment	\$891.00	\$0.00	\$891.00
21249	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/28/2022	3034704	Payment	\$1,009.50	\$0.00	\$1,009.50
21250	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/28/2022	3034704	Payment	\$150.00	\$0.00	\$150.00
21251	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/28/2022	3034704	Payment	\$150.00	\$0.00	\$150.00
21252	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/9/2022	3031786	Payment	\$2,585.06	\$0.00	\$2,585.06
21253	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/9/2022	3031786	Payment	\$1,109.00	\$0.00	\$1,109.00
21254	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	2/9/2022	3031786	Payment	\$1,474.50	\$0.00	\$1,474.50
21255	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	5/7/2018	1981763	Payment	\$4,669.98	\$0.00	\$4,669.98
21256	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	5/7/2018	1981763	Payment	\$2,986.00	\$0.00	\$2,986.00
21257	DAVIS, BENGTON & YOUNG, APLC	9/12/2024	5/7/2018	1981763	Payment	\$3,398.50	\$0.00	\$3,398.50
21258	KAEL MATTHEW BRISKI	9/12/2024	5/7/2018	1981763	Payment	\$2,000.00	\$0.00	\$2,000.00
21259	DAVIS, BENGTON & YOUNG, APLC	9/13/2024	8/26/2022	3044004	Payment	\$3,463.50	\$0.00	\$3,463.50
21260	DAVIS, BENGTON & YOUNG, APLC	9/18/2024	9/27/2022	3045806	Payment	\$3,078.72	\$0.00	\$3,078.72
21261	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	3/23/2023	3063485	Payment	\$5,659.50	\$0.00	\$5,659.50
21262	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	3/23/2023	3063485	Payment	\$2,021.14	\$0.00	\$2,021.14
21263	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	11/20/2018	1988188	Payment	\$247.50	\$0.00	\$247.50

South Bay Area Schools Insurance Authority
Check Register - Carl Warren Trust Account
Jul 1, 2024 - Sep 30, 2024

Check	Payee	Check Date	DOL	Claim	Action Code	Amount	Loss	Expense
21264	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	11/20/2018	1988188	Payment	\$6,435.00	\$0.00	\$6,435.00
21265	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	3/15/2018	1985331	Payment	\$4,705.00	\$0.00	\$4,705.00
21266	DAVIS, BENGTON & YOUNG, APLC	9/20/2024	3/15/2018	1985331	Payment	\$1,442.25	\$0.00	\$1,442.25
21267	CSAA Insurance Exchange ASO Alicia Hernandez	9/24/2024	6/14/2024	3073053	Payment	\$3,255.29	\$3,255.29	\$0.00
21268	DAVIS, BENGTON & YOUNG, APLC	9/25/2024	9/21/2022	3044003	Payment	\$765.50	\$0.00	\$765.50
21269	DAVIS, BENGTON & YOUNG, APLC	9/25/2024	9/21/2022	3044003	Payment	\$55.00	\$0.00	\$55.00
21270	SAMUELSON & ROE APC	9/25/2024	9/21/2022	3044003	Payment	\$110.00	\$0.00	\$110.00
21271	Santa Clara Unified School District	9/25/2024	2/19/2024	3071879	Payment	\$32,286.88	\$32,286.88	\$0.00
21272	DAVIS, BENGTON & YOUNG, APLC	9/26/2024	9/1/2023	3065496	Payment	\$184.50	\$0.00	\$184.50
21273	J.S. HELD LLC	9/30/2024	5/7/2018	1981763	Payment	\$10,013.85	\$0.00	\$10,013.85
21274	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	10/28/2019	2003872	Payment	\$431.00	\$0.00	\$431.00
21275	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	10/28/2019	2003872	Payment	\$887.50	\$0.00	\$887.50
21276	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	6/10/2020	3020484	Payment	\$220.00	\$0.00	\$220.00
21277	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	12/19/2022	3046329	Payment	\$1,614.50	\$0.00	\$1,614.50
21278	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	4/15/2022	3032780	Payment	\$1,797.65	\$0.00	\$1,797.65
21279	DAVIS, BENGTON & YOUNG, APLC	9/30/2024	8/19/2018	1990573	Payment	\$82.50	\$0.00	\$82.50
					Total	\$276,360.37		

Balance at beginning of the quarter	195,710.79
Deposits - Transfers from general account	259,882.13
Claim Payments	(276,360.37)
Ending Bank Balance	179,232.55

South Bay Area Schools Insurance Authority
Transactions - Main Checking
Jul 1, 2024 - Sep 30, 2024

Date	Transaction Type	Name	Memo/Description	Account	Debit	Credit	Balance
Bank of America - 61312							
	Beginning Balance						6,947,035.30
07/08/2024	Bill Payment (Check)	Atkinson, Andelson, Loya, Ruud & Romo	Acct 006451 - Inv 716626	Bank of America - 61312		440.00	6,946,595.30
07/15/2024	Bill Payment (Check)	Schools Excess Liability Fund	Inv 0724-43J1146	Bank of America - 61312		1,575,330.20	5,371,265.10
07/15/2024	Bill Payment (Check)	Alliant Insurance Services, Inc.	Acct *****8625 - Multiple invoices	Bank of America - 61312		66,539.01	5,304,726.09
07/15/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Inv Replenish 7/8/24	Bank of America - 61312		19,197.12	5,285,528.97
07/15/2024	Bill Payment (Check)	ESM Insite	Inv 6285	Bank of America - 61312		11,565.00	5,273,963.97
07/17/2024	Deposit			Bank of America - 61312	8,754,624.39		14,028,588.36
07/22/2024	Bill Payment (Check)	PRISM	Inv 25300112	Bank of America - 61312		1,703,300.00	12,325,288.36
07/22/2024	Bill Payment (Check)	Carl Warren & Company	Inv CWC-2045577	Bank of America - 61312		88,086.00	12,237,202.36
07/29/2024	Bill Payment (Check)	Alliant Insurance Services, Inc.	Acct *****8625 - Inv 10155667	Bank of America - 61312		5,856,754.00	6,380,448.36
07/29/2024	Bill Payment (Check)	Alliant Insurance Services, Inc.	Acct *****8625 - Inv 2737041	Bank of America - 61312		165,000.00	6,215,448.36
07/29/2024	Deposit			Bank of America - 61312	2,600,571.35		8,816,019.71
08/06/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Inv Prefund 7-30-24	Bank of America - 61312		35,045.46	8,780,974.25
08/06/2024	Bill Payment (Check)	ESM Insite	Inv 6331	Bank of America - 61312		11,565.00	8,769,409.25
08/06/2024	Bill Payment (Check)	Atkinson, Andelson, Loya, Ruud & Romo	Acct **6451 - Inv 719326	Bank of America - 61312		110.00	8,769,299.25
08/15/2024	Payment	Mountain View Whisman Elementary District		Bank of America - 61312	852,999.36		9,622,298.61
08/19/2024	Payment	Santa Clara Unified School District		Bank of America - 61312	11,654.00		9,633,952.61
08/22/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Multiple invoices	Bank of America - 61312		71,208.65	9,562,743.96
08/26/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Inv Prefund 8-21-24	Bank of America - 61312		50,000.00	9,512,743.96
08/29/2024	Deposit	Santa Clara County Office of Ed		Bank of America - 61312	8,237.50		9,520,981.46
09/10/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Inv Replenish 9-5-24	Bank of America - 61312		52,144.02	9,468,837.44
09/17/2024	Bill Payment (Check)	Gilbert CPAs	Inv 348465	Bank of America - 61312		9,849.74	9,458,987.70
09/19/2024	Deposit			Bank of America - 61312	3,479.00		9,462,466.70
09/23/2024	Bill Payment (Check)	Carl Warren & Co - ATF SBASIA	Inv Prefund Claim 3071879	Bank of America - 61312		32,286.88	9,430,179.82
09/30/2024	Bill Payment (Check)	ESM Insite	Inv 6380	Bank of America - 61312		11,565.00	9,418,614.82
Total for Bank of America - 61312							
TOTAL							
					\$ 12,231,565.60	\$ 9,759,986.08	
					\$ 12,231,565.60	\$ 9,759,986.08	



Agenda Item F.1

LOSS CONTROL-INFRARED INSPECTIONS

ACTION ITEM

ISSUE: The Executive Committee should review the responses to the Request for Proposal (RFP) for Infrared Inspections and select a loss control firm to perform the inspections.

RECOMMENDATION: None

FISCAL IMPACT: The JPA budget has \$216,840 set aside for loss control for the 2024-2025 fiscal year.

BACKGROUND: At its October 17, 2024 meeting, the Executive Committee asked staff to move forward with year 3 of the loss control plan and issue a RFP for Infrared Inspections.

ATTACHMENTS: None



Agenda Item F.2

REVIEW OF BOARD AGENDA ITEMS

ACTION ITEM

ISSUE: The Executive Committee should make recommendations to the Board of Directors for those items on their agenda that require action.

RECOMMENDATION: None.

FISCAL IMPACT: Various. See the Board of Directors December 5, 2024 agenda.

BACKGROUND: The Board of Directors should take action on the following items:

Audited Financial Report as of June 30, 2024

ATTACHMENTS: None