



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING AGENDA**

LOCATION:	Mtn. View-Los Altos Union High School District 1299 Bryant Avenue Mountain View, CA 94040	A - Action I - Information 1 - Included 2 - Hand Out 3 - Separate 4 - Verbal
DATE/TIME:	June 15, 2023 9:00 A.M.	

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting are requested to contact Joan Crossley at Alliant Insurance Services, Inc. at (916) 643-2708.

Documents and material relating to an open session agenda item that are provided to the SBASIA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard St, Suite 460, Sacramento, CA 95815.

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- A. CALL TO ORDER**
- B. ROLL CALL** A 4
- C. APPROVAL OF AGENDA** A 1
- D. PUBLIC COMMENT**
This time is reserved for members of the public to address the Executive Committee on SBASIA business.
- 1 E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95** A 4
 - 1. N.N. & T.T. v. Mtn View-Los Altos Union High School District**
 - 2. A.M./M.A. v. Berryessa Union School District**
- F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION**
- 2 G. CONSENT CALENDAR** A 1
- 3-6 1. Executive Committee Meeting Minutes – March 16, 2023**



Agenda Item E.1.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Executive Committee will hold a Closed Session to discuss the following claims:

1. M.M. & T.T. v. Mtn View-Los Altos Union High School District
2. A.M./M.A. v. Berryessa Union School District

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time as the subject matter is confidential.

FISCAL IMPACT: To be determined



Agenda Item G.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The Executive Committee should review the Consent Calendar and pull any items that need discussion. Otherwise, the Executive Committee should adopt the Consent Calendar as presented.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar items as presented.

FISCAL IMPACT: None.

BACKGROUND: The following items are placed on the Consent Calendar for adoption by the Executive Committee. The Executive Committee may accept the Consent Calendar as posted, or pull any item for discussion and separate action while accepting the remaining items.

1. Executive Committee Meeting Minutes – March 16, 2023

ATTACHMENTS: Executive Committee Meeting Minutes – March 16, 2023



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
March 16, 2023**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Delores Perley, Treasurer, Los Gatos-Saratoga Joint Union High School District
Rebecca Westover, Secretary, Mountain View Whisman School District
Wendy Zhang, Member at Large, Milpitas Unified School District

MEMBERS ABSENT

Mark Schiel, Vice President, Santa Clara Unified School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 9:34 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Wendy Zhang	SECOND: Delores Perley	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
	ABSTAIN: 0	

AYES: Mathiesen, Perley, Westover, Zhang
NAYS: None
ABSENT: Schiel

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

- 1. Executive Committee Meeting Minutes – December 1, 2022**
- 2. Executive Committee Meeting Minutes – January 25, 2023**
- 3. Financial Report for Quarter Ending December 31, 2022**
- 4. Investment Report for Quarter Ending December 31, 2022**

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Delores Perley	SECOND: Rebecca Westover	MOTION CARRIED
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**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
March 16, 2023**

AYES: 4 NOES: 0 ABSTAIN: 0 ABSENT: 1

AYES: Mathiesen, Perley, Westover, Zhang
NAYS: None
ABSENT: Schiel

F. GENERAL ADMINISTRATION

1. Litigation Management Policy

Mr. Matt Gowan said the maximum hourly attorney rate is \$225 for the JPA’s approved attorney panel. The law firm Davis, Bengtson & Young, which handles most of the JPA cases, has requested an increase in the hourly rate to \$275. Mr. Gowan said the rate has not been increased since 2018. Staff consulted with PRISM and PRISM pays \$225-\$285 per hour and for more complex cases pays \$300-\$350. The Executive Committee commented the rate increase is reasonable.

A motion was made to increase the maximum hourly attorney rate to \$275.

MOTION: Delores Perley **SECOND:** Wendy Zhang **MOTION CARRIED**
AYES: 4 NOES: 0 ABSTAIN: 0 ABSENT: 1

AYES: Mathiesen, Perley, Westover, Zhang
NAYS: None
ABSENT: Schiel

2. Update on AB 452

Mr. Gowan said AB 218 had a three year window for adults to file sexual molestation claims that were previously barred by the statute of limitations and that window expired on January 1, 2023. Now the legislature has introduced a new bill, AB 452, that would forever eliminate the statute of limitations on sexual molestation claims. Mr. Gowan said the Liability insurance carriers have already been hit hard by claims filed under AB 218 and things will not improve for the insurance industry as AB 452 will most likely pass.

3. Loss Control-Liability and Property Safety Inspections on Exterior of Buildings to Include Crime Prevention Through Environmental Design

Mr. Gowan said staff obtained an update on the inspections being performed by ESM Insite. Two districts have been inspected, four others are scheduled for March and April, and ESM Insite is working to schedule the remaining members. Mr. Gowan commented ESM Insite will present an overview of the inspection findings at the June Board meeting.



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4. Slate of Officers for June 15, 2023 Meeting

Mr. Mike Mathiesen suggested moving forward with the current slate of officers for the annual term of office beginning July. After discussion, the Executive Committee said the current officers will remain in their existing positions.

G. FINANCIAL

1. Property Settlement Authority Request for Berryessa Union School District

Ms. Joan Crossley said a fire damaged the warehouse at the maintenance yard at Berryessa Union School District on July 18, 2022. The JPA has a \$500,000 Property insurance deductible and has previously paid \$262,038.69. The JPA needs to make one more payment of \$237,961.31 to satisfy the deductible and then the insurance carrier will pay for the remaining building repairs.

A motion was made to authorize payment of \$237,961.31.

MOTION: Delores Perley **SECOND:** Rebecca Westover **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1

AYES: Mathiesen, Perley, Westover, Zhang
NAYS: None
ABSENT: Schiel

2. Preliminary Revenue and Expense Budget for July 1, 2023-2024

Mr. Gowan presented the Preliminary Revenue and Expense budget for July 1, 2023-2024 at 90% confidence level. The Liability funding, which is determined by the actuary, is increasing 4.5%. PRISM provides Liability coverage from \$250,000 to \$5 million and the premium is estimated to increase by 42%. PRISM is still in the underwriting process and negotiating with excess insurance carriers so it's an estimate only. SELF provides Liability coverage from \$5 million to \$55 million. The SELF premium is estimated to increase by 20%, but this is just an estimate as SELF hasn't established its rates yet. The Liability market is still hard due to social inflation on jury awards and molestation claims filed due to legislation such as AB 218.

The Property funding, which is determined by the actuary, increased by 2%. The Property premium is estimated to increase by 38%. The estimated Property rate increase is 20% and the rest of the increase is due to values being trended by the 7.5% Marshall & Swift inflation trending factor and the addition of buildings by members.

The overall budget is estimated to increase by 25% or approximately \$2,297,655.



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H. COMMENTS FOR THE GOOD OF THE ORDER

Mr. Gowan said he is attending the upcoming CASBO conference where Alliant Insurance Services will be hosting a dinner.

ADJOURNMENT

The meeting was adjourned at 10:24 a.m.



Agenda Item H.1

EXECUTIVE COMMITTEE MEETING DATES FOR FISCAL YEAR 2023-2024

ACTION ITEM

ISSUE: The Executive Committee should adopt a schedule establishing regular meetings for the 2023-2024 fiscal year as presented in the attachment or as amended.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The Bylaws do not establish days or dates for the regular meetings. The Bylaws require that the Executive Committee hold at least 4 regular meetings a year. The Executive Committee should adopt a schedule establishing meeting dates to facilitate JPA business.

ATTACHMENTS: Meeting Dates for Executive Committee for 2023-2024



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING DATES
FISCAL YEAR 2023-2024**

October 5, 2023	Thursday @ 9:30 a.m.	Zoom Meeting
December 7, 2023	Thursday @ 9:00 a.m. (BOARD @ 10:00 a.m.)	Mountain View-Los Altos UHSD
March 14, 2024	Thursday @ 9:30 a.m.	Zoom Meeting
May 9, 2024	Thursday @ 9:30 a.m.	Zoom Meeting
June 20, 2024	Thursday @ 9:00 a.m. (BOARD @ 10:00 a.m.)	Mountain View-Los Altos UHSD



Agenda Item H.2

REVIEW OF BOARD AGENDA ITEMS

ACTION ITEM

ISSUE: The Executive Committee should make recommendations to the Board of Directors for those items on their agenda that require action.

RECOMMENDATION: None.

FISCAL IMPACT: Various. See the Board of Directors June 15, 2023 agenda.

BACKGROUND: The Board of Directors should take action on the following items:

- Excess Liability Renewal
- Excess Property and Boiler & Machinery Renewal
- Crime Policy Renewal
- Deadly Weapon Response Policy Renewal
- Revenue and Expense Budget for July 1, 2023-2024
- Review and Adoption of Liability Memorandum of Coverage
- Review and Adoption of Property Memorandum of Coverage
- SBASIA Election of Officers and Executive Committee
- Investment Authority
- Review of Investment Policy
- Resolution Establishing Meeting Dates for Fiscal Year 2023-2024

ATTACHMENTS: None