



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY  
EXECUTIVE COMMITTEE MEETING MINUTES  
ZOOM MEETING  
October 13, 2022**

**MEMBERS PRESENT**

Mike Mathiesen, President, Mountain View-Los Altos Union High School District  
Mark Schiel, Vice President, Santa Clara Unified School District  
Delores Perley, Treasurer, Los Gatos-Saratoga Joint Union High School District  
Rebecca Westover, Secretary, Mountain View Whisman School District  
Wendy Zhang, Member at Large, Milpitas Unified School District

**MEMBERS ABSENT**

None

**GUESTS & CONSULTANTS**

Matt Gowan, Alliant Insurance Services  
Joan Crossley, Alliant Insurance Services

**A. CALL TO ORDER**

The meeting was called to order at 9:35 a.m.

**B. ROLL CALL**

The above-mentioned members were present constituting a quorum.

**C. APPROVAL OF AGENDA**

**A motion was made to approve the agenda.**

**MOTION: Delores Perley                      SECOND: Mark Schiel                      MOTION CARRIED**

**AYES: 5                      NOES: 0                      ABSTAIN: 0                      ABSENT: 0**

**AYES:** Mathiesen, Schiel, Perley, Westover, Zhang

**NAYS:** None

**ABSENT:** None

**D. PUBLIC COMMENT**

There were no comments from the public.

**E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95**

- 1. Martinez, et al v. Newsom, et al**
- 2. Adams v. Metropolitan Education District**

The Executive Committee entered closed session at 9:36 a.m.

The Executive Committee returned from closed session at 9:41 a.m.



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**AYES:** Mathiesen, Schiel, Perley, Westover, Zhang  
**NAYS:** None  
**ABSENT:** None

**F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION**

Mr. Mike Mathiesen reported the Executive Committee took appropriate action to approve settlement on one claim and heard an update about the other claim.

**G. CONSENT CALENDAR**

1. Executive Committee Meeting Minutes – June 9, 2022
2. Unaudited Financial Report for Quarter Ending June 30, 2022
3. Investment Report for Quarter Ending June 30, 2022

**A motion was made to approve the items in the Consent Calendar as presented.**

**MOTION: Delores Perley      SECOND: Wendy Zhang      MOTION CARRIED**

**AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 0**

**AYES:** Mathiesen, Schiel, Perley, Westover, Zhang  
**NAYS:** None  
**ABSENT:** None

**H. GENERAL ADMINISTRATION**

**1. ADA Used for JPA Budget**

Mr. Mathiesen said the State may be changing the funding by ADA calculation for school districts so the JPA will review how the ADA used in the budget is obtained.

Ms. Joan Crossley said historically the JPA uses P-2 ADA from a report obtained from Santa Clara County Office of Education. The ADA is two years behind the budget year as the fiscal year is not yet complete when the budget is developed.

The Executive Committee asked staff to verify that the P-2 ADA used in the budget is the actual reported ADA and not the funded ADA.

**2. Five Year Loss Control Plan – Year 1**

Mr. Mathiesen said the JPA has a five year loss control plan. All five years of the plan have been completed so it now cycles back to Year 1 to begin again. Mr. Matt Gowan commented the loss control plan can be modified if needed. After discussion, the Executive Committee said it will start with Year 1 again which is loss control inspections of exterior of buildings including crime prevention through environmental design.

*Approved 12/1/22*



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**3. Insurance Market Update**

Mr. Gowan provided an early update on the insurance market. Liability, Property and Cyber Liability insurance capacity continues to shrink. Regarding Property insurance, catastrophic losses continue to increase (hurricanes, tornadoes, wildfires, hail). Underwriters are scrutinizing property data more closely as they are concerned about undervalued buildings. The JPA had a property appraisal two years ago and the property values have been trended for inflation annually.

Ransomware continues to increase especially in the public entity sector. Cyber security standards that were recommendations in the past may become mandatory in order to receive insurance coverage. Cyber Liability insurance carriers will exclude coverage for war effective July 1, 2023.

Liability losses continue to increase mainly due to social inflation and legislation such as AB 218. A concern for Liability insurance carriers are PFAs (Per- and polyfluoroalkyl substances) and PFA exclusions are being added to policies. Mr. Mathiesen commented that a parent has already expressed concern about synthetic turf as the turf contains PFAs.

**I. COMMENTS FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**ADJOURNMENT**

The meeting was adjourned at 10:38 a.m.

Reviewed and Approved by:  \_\_\_\_\_

Date: January 18, 2023