



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM TELECONFERENCE MEETING
March 12, 2026**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Mark Schiel, Vice President, Santa Clara Unified School District
Rebecca Westover, Treasurer, Mountain View Whisman School District

MEMBERS ABSENT

Position Vacant, Secretary
Position Vacant, Member at Large

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services
Dominic Quiller, McCune & Harber, LLP

A. CALL TO ORDER

The meeting was called to order at 9:33 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Rebecca Westover	SECOND: Mark Schiel	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 0
	ABSTAIN: 0	

AYES: Mathiesen, Schiel, Westover
NAYS: None
ABSENT: None

D. PUBLIC COMMENT

There were no public comments.

E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

1. Ann v. Santa Clara County Office of Education

The Executive Committee entered closed session at 9:34 a.m. The Executive Committee returned from closed session at 9:46 a.m.



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AYES: Mathiesen, Schiel, Westover

NAYS: None

ABSENT: None

F. PRESIDENT’S REPORT ON ACTION FROM CLOSED SESSION

Mr. Mike Mathiesen reported that action was taken to approve the closed session item.

G. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – December 16, 2025
2. Financial Report for Quarter Ending December 31, 2025
3. Investment Report for Quarter Ending December 31, 2025

A motion was made to approve the items on the Consent Calendar as presented.

MOTION: Mark Schiel

SECOND: Rebecca Westover

MOTION CARRIED

AYES: 3

NOES: 0

ABSTAIN: 0

ABSENT: 0

AYES: Mathiesen, Schiel, Westover

NAYS: None

ABSENT: None

H. GENERAL ADMINISTRATION

1. Loss Control-Playground Inspections including Sports Fields

Mr. Matt Gowan presented the summary of responses to the Request for Proposal (RFP) for Playground Inspections including Sports Fields. The RFP was sent to four firms and three responded. One firm can perform playground inspections only and not the sports field impact tests. The other two firms can perform both. The firm who performed the previous inspections five years ago, Safe 2 Play, has the lowest price.

A motion was made to contract with Safe 2 Play to perform certified playground inspections, playground surface impact tests and sports field impact tests.

MOTION: Mark Schiel

SECOND: Rebecca Westover

MOTION CARRIED

AYES: 3

NOES: 0

ABSTAIN: 0

ABSENT: 0

AYES: Mathiesen, Schiel, Westover

NAYS: None

ABSENT: None



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2. Property Settlement Authority Request for Campbell Union School District

Ms. Joan Crossley said copper wiring was stolen at Lynhaven Elementary School on February 23, 2025. There is no subrogation potential as no suspects have been identified.

A motion was made to authorize payment of \$111,541.29.

MOTION: Mark Schiel	SECOND: Rebecca Westover	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 0
	ABSTAIN: 0	

AYES: Mathiesen, Schiel, Westover

NAYS: None

ABSENT: None

3. Transferring Funds from Expense Account to Investment Account

Mr. Gowan said the JPA has accumulated some excess funds in its expense account. Mr. Gowan said the JPA generally keeps approximately \$6 million in the expense account for general expenses and claims payments. Mr. Gowan recommends transferring excess funds above \$6 million to the JPA's investment account in the Santa Clara County Treasury Pool.

A motion was made to authorize transferring excess funds to the investment account.

MOTION: Rebecca Westover	SECOND: Mark Schiel	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 0
	ABSTAIN: 0	

AYES: Mathiesen, Schiel, Westover

NAYS: None

ABSENT: None

4. Executive Committee Vacant Positions.

Mr. Mike Mathiesen said there are two vacant positions on the Executive Committee, Secretary and Member at Large. Mr. Mathiesen said he will reach out to Ms. Bharathi Lakshmanan at Campbell Union School District and Ms. Stephanie Gomez at Santa Clara County Office of Education to see if they are available to serve on the Executive Committee.

5. Claims Audit

Mr. Gowan said the JPA has a claims audit performed every two years. The auditor, Risk Management Services, scored Carl Warren & Company at 99% which is excellent.



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I. FINANCIAL

1. Preliminary Revenue and Expense Budget for July 1, 2026-2027

Mr. Gowan presented the Preliminary Revenue and Expense budget for July 1, 2026-2027 at 80% confidence level. The Liability market remains hard mainly due to molestation claims, jury verdicts, and social inflation. The Liability funding, which is determined by the actuary, is increasing 49%. PRISM provides Liability coverage from \$250,000 to \$5 million. The Liability premium is estimated to increase by 20%. SELF provides Liability coverage from \$5 million to \$55 million. The SELF premium is estimated to increase by 20%, but this is just an estimate as SELF hasn't established its rates yet.

The Property funding, which is determined by the actuary, is increasing by 19%. The Property premium is estimated to decrease by 12%. The overall budget is estimated to increase by 7.9% or approximately \$809,835.

J. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 10:43 a.m.

Reviewed and Approved by: 

Date: 07/27/2026