



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
MOUNTAIN VIEW, CA
December 16, 2025**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Rebecca Westover, Treasurer, Mountain View Whisman School District
Victoria Knutson, Secretary, Evergreen School District

MEMBERS ABSENT

Mark Schiel, Vice President, Santa Clara Unified School District
Position Vacant, Member at Large

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 9:44 a.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda.

MOTION: Victoria Knutson SECOND: Rebecca Westover MOTION CARRIED

AYES: 3 NOES: 0 ABSTAIN: 0 ABSENT: 1

AYES: Mathiesen, Westover, Knutson

NAYS: None

ABSENT: Schiel

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

1. Executive Committee Meeting Minutes – October 20, 2025
2. Financial Report for Quarter Ending September 30, 2025
3. Investment Report for Quarter Ending September 30, 2025



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A motion was made to approve the items in the Consent Calendar as presented.

MOTION: Victoria Knutson SECOND: Rebecca Westover MOTION CARRIED

AYES: 3 NOES: 0 ABSTAIN: 0 ABSENT: 1

AYES: Mathiesen, Westover, Knutson

NAYS: None

ABSENT: Schiel

F. GENERAL ADMINISTRATION

1. Executive Committee Vacant Position

Ms. Victoria Knutson stated she is leaving Evergreen School District in January 2026. Mr. Mike Mathiesen said that will make two vacant positions on the Executive Committee as the Member at Large position is currently vacant. Mr. Mathiesen said he can reach out to Ms. Bharathi Lakshmanan at Campbell Union School District and Ms. Stephanie Gomez at Santa Clara County Office of Education to see if they are available to serve on the Executive Committee.

2. Review of Board Agenda Items

The meeting came to an end before the Executive Committee could review the Board Agenda items.

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 9:58 a.m.

Reviewed and Approved by: 

Date: 04/27/2026